

Date: 15th March 2024

To,

The Principal
Unity College
Dimapur: Nagaland.

Sub: Letter of intent for PG 4th Semester Educational tour to Global Royal University Ghy.

Respected Sir,

With humble submission, I would like to put forth that the department of political science, Unity College, as part of departmental activity is planning to take the PG 4th Semester for an educational exposure tour, tentatively between the last week of April to Global Royal University, Ghy for enriching their learning resources. The aim of the study tour will be to visit the library and conduct interaction programme with the teaching faculty from the department of political science Global University.

Additionally, the Department would also like to propose a visit to shillong as part of the tour. As stated above, I would request the esteemed authority for approval and further necessary course of actions.

In connection with the above cited tour, the department would kindly request monetary aid of sum of Rs.14,200 only (Fourteen thousand Two Hundred) from the college authority. Thanking you in anticipation.

(Asenla Jamir)

HOD, Department of Political Science

Unity College.

Received
21/3/24
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