YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   **Unity College**

- Name of the Head of the institution   **Dr. Lichumo Enie**

- Designation   **Principal**

- Does the institution function from its own campus?   **Yes**

- Phone no./Alternate phone no.

- Mobile no   **8575604610**

- Registered e-mail   **unitycollegedimapur@gmail.com**

- Alternate e-mail   **office@unitycollegedimapur.com**

- Address   **Residency Colony Near Nagaland University Residential Complex**

- City/Town   **Dimapur**

- State/UT   **Nagaland**

- Pin Code   **797112**

2.Institutional status

- Affiliated /Constituent   **Affiliated**

- Type of Institution   **Co-education**

- Location   **Urban**

- Financial Status   **Grants-in aid**

- Name of the Affiliating University   **Nagaland University**

- Name of the IQAC Coordinator   **Dr. Adani Ngullie**

- Phone No.

- Alternate phone No.

- Mobile   **9436423535**

- IQAC e-mail address   **iqac@unitycollegedimapur.com**

- Alternate Email address   **office@unitycollegedimapur.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://unitycollegedimapur.com

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.02**	**2015**	**03/03/2015**	**02/03/2020**
Cycle 2	**B**	**2.44**	**2021**	**16/11/2021**	**15/11/2026**

6.Date of Establishment of IQAC   **21/09/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**Grant in Aid**	**Govt.of Nagalnd**	**2022**	**2 Lakhs**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   6

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

? To foster collaboration and facilitate the advancement of knowledge through interactions, the IQAC has signed three MoU with other Institutions/Organizations in 2022-2023. IQAC initiated Departmental SWOC analysis in order to examine the working and functioning that influence the success and growth of the departments and institution. ? To give opportunity for continuous professional development, to learn new methods, strategies, skills and tools, the IQAC facilitated and motivated the Faculty members to attend FIP/Refreshers Courses/Workshops etc. ? Focus on organizing International/ National Seminars, Conferences, Symposium, Lecture Series, Orientation and Panel Discussions etc participated by academicians, faculty, policy makers, Research Scholars, and Students which provide opportunities to exchange views, opinions, and address relevant issues. ? Under the initiative of IQAC quality research publications have been relatively increased. One of its significant contributions is Publication of the Journal of Humanities & Social Sciences "Annual Journal of Unity College" No.01/Vol10/Jan-Dec. 2022, with ISSN 2319-9970. ? The IQAC has been constantly trying to develop robust mentoring system. Each teacher is assigned with 30-35 mentees for 3 years. Collected Feedback from students, parents, taking systematic concrete efforts for skill developments and entrepreneurship for students, promoting environmental consciousness through Green Campus campaigns, and motivating and promoting students' participation in Co-Curricular activities other than academic related activities for personality growth. And make efforts in providing an inclusive environment like

tolerate and harmony.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academic Calendar and Activity Calendar	Prepared Academic Calendar & Activity Calendar 2022-2023. All the departments and various committees successfully implemented the same.
To organize International/National Seminars	The Department of History, Organized ICSSR Sponsored Two Day National Seminar on " Culture in North East India: Past and Present". The Department of Political Science Organized ICSSR Sponsored Two Day National Seminar on "Dynamics of Politics and Civil Society in North East India".
Organizing workshops/ Trainings for Teaching/Non Teaching Staff/Students	Organized Professional Training on Financial Literacy, Communication Skills, Work Ethics for Teaching and Non Teaching Staff. Skills Development Certificate Course and Financial Literacy session have been successfully conducted.
To Sign More MoU and to conduct Collaborative activities	Three MoU have signed with three different Institutions in 2022-2023. Number of collaborative activities and events were conducted in collaboration with several institutions/Organizations/Agencies.
To Reshuffle and Restructure the Committees	Various Committees were restructured and reshuffled with a view to enhance its functioning and in order to give exposure to more members in different areas of the

	functioning of the institution.
To get Alumni Association Registered	Unity College Alumni Association got registration in the office of the Registrar of Societies, Government of Nagaland.
Quality Research Activities	Number of Quality Research Publications increased considerably. The Journal of Humanities & Social Sciences. No. 01/Volume 10/Jan-Dec 2022 is successfully published.

13.Whether the AQAR was placed before statutory body?

Nil

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Unity College
• Name of the Head of the institution	Dr. Lichumo Enie
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	
• Mobile no	8575604610
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	16/02/2022

15.Multidisciplinary / interdisciplinary

Unity College is a liberal Arts & Commerce College, affiliated with Nagaland University. We follow the Curriculum designed and prescribed by the Nagaland University. The University adopted the CBCS pattern from the academic session 2022-23. As per the CBCS pattern, the university has redesigned the academic programs to include multidisciplinary/interdisciplinary courses as electives. All programs are designed in such a way that students get maximum flexibility to choose elective courses offered by other Departments. students are encouraged to opt for papers in the form of Generic Electives, Ability Enhancement Courses, and Skill Enhancement Courses from other departments of the College. With the NEP ushering in from the Academic year 2023-24 we look forward to further breaking down the barrier of disciplines to

inculcate holistic education for our students to make them better prepared for real-life Challenges that are seldom met by unidimensional solutions. Given the NEP, the university has initiated new interdisciplinary centers integrating different departments in addition to the existing inter/multidisciplinary research and academics. The University is proactively working towards the implementation of the suggestions given in the NEP and will offer more multidisciplinary courses. As per the regulations and guidelines of the university, we will follow the same.

16. Academic bank of credits (ABC):

Unity College is an affiliated institution of Nagaland University. As per the National Education Policy 2020, the University is working towards implementing the Academic Bank of Credit (ABC) to facilitate the academic mobility of students. As and when the University informs the College about the necessary action for implementation of ABC, the College will automatically adopt the policy guidelines for the appropriate credit transfer. From this academic session 2022-23, the Institute has been following the pattern of CBCS adopted by the university. With the implementation of the NEP 2020 in the college, it will be mandatory for all students of the University of Delhi to register for the Academic Bank of Credits in the academic year 2023-2024. This will enable student mobility across higher education institutions in India and will also enable a seamless integration of skills and experiences into a Credit-based system.

17. Skill development:

With the changing needs in the workforce, academic institutions are required to train and equip students with the current needs of job markets. The College runs skill development programs for the overall development of the students to mitigate the requirement of 21st-century skills in society. Focus is placed on skill development so that students can achieve targeted competency levels. A curriculum and syllabus based on the concept of outcome-based education, which promotes skill development and learning outcomes, have been introduced by the college. Value-added courses based on skills are available to all first-year undergraduate students to help them strengthen their talents. Skill Development Certificate Course Trainings have been conducted by the Department of Commerce under the direction of the Placement and Career Counselling Cell. In 2020, the institute entered into a collaboration with the National Council of Vocational and Research Training New Delhi to implement

Vocational Courses. At the moment the institute is successfully running the following skill development programmes. 1. Diploma in Computer Science 2. Certificate in Personality Development 3. Diploma in Internet Application and E-Commerce

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College promoted the use of the Indian language, culture, and value system. The institute encourages the learning of the national language Hindi by offering Hindi as an Elective Paper. Hindi Diwas, Cultural Day is initiated by the College to inculcate a sense of pride and respect towards one own Culture. Students are also encouraged to participate and represent the college in events of such nature that enhance the integration of Indian Knowledge systems organized by other colleges and institutions. Competitions such as essay writing, poetry, speech competitions, folk songs, folk dance, and skits encourage students to stay connected with their rich Indian culture and heritage. To preserve, and promote Culture and tradition, the College has officially declared every last Wednesday of the Month as Traditional Day.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Being an affiliated College of Nagaland University, the institute follows the syllabus prepared by Nagaland University. The University designs the Programs keeping in mind the national and global requirements. The University has adopted the CBCS pattern from 2022-23 for the UG Course. As per CBCS guidelines, the university reconstructed the syllabi of all the programs. In restructured programs, the university included the outcomes in the form of objectives of the courses and programs. Before the Course is offered, the students are given an orientation on the course details, the tentative lesson plan, and the course content/layout. The student induction program includes an orientation to the concept of outcome-based education as well as an explanation of the program outcomes for the students. With numerous choices being available to students in the CBCS it becomes vital to lay out the objectives of the course and what the student is going to learn by the end of this course, this enables the student to make informed career choices by selecting the courses which are aligned to the student's career objectives.

20.Distance education/online education:

As an affiliated College of Nagaland University, the College

follows the Programs offered by the University. However, as Nagaland University does not provide Distance Education programs, the College realising the need and importance of distance education started a study centre of IGNOU in 2011. Students have a lot of flexibility with online education to learn and explore at their speed and according to their needs. The College has adopted Online Education ever since the pandemic. The College is encouraging blended learning since it merges the learning experience with a humane aspect. The teachers create e-content and share it in Google Classrooms. The College library also subscribes to INFLIBNET which provides unparalleled access to innumerable resources easily. Textbooks, reference books, research journals, and e-resources can be accessed, and available to the Students and Teachers.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**13**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1760**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**445**

File Description	Documents
Data Template	[View File](#)

2.3	**461**

Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**52**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**12**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**33**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**217.56**
4.3 Total number of computers on campus for academic purposes	**128**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being an affiliated College, the curriculum overview is provided by Nagaland University. We strive to deliver quality education based on our available resources, institutional goals and students welfare. The institution has a well-structured fremework and

efficient curriculum implementation. The following outlines the various means employed for curriculum execution:

Academic Calendar:Academic calendar encorporates centralized internal assessment test schedule, university examination schedule, and departmental and Institutional co-curricular and extra curricular activities. It aligns with the academic schedule of Nagaland University.

Teacher's Diary: The Teacher's Diary includes the lesson plan, course structure, course objectives, content topics, book references, and the expected outcome from the students by learning through the topics prepared by respective faculty members at the beginning of each semester. It gives an overall view of how the teacher will handle the class throughout the semester.

Timetable and workload distribution:In each semester, courses are allotted to faculty according to their area of specialization and competency. Time table for the entire semester is prepared to indicate specific class. Lesson plan for every subject is prepared by the faculty handling respective course in line with the university syllabus.

SWOC Analysis for Strategic Planning: Each department conducts a SWOC analysis to identify internal strengths and weaknesses, as well as external opportunities and challenges. This analysis serves as a guide, aiding them in making informed decisions.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliate ofNagaland University, the College strictly follows the calendar issued by the University and accordingly plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute develops an institute-level Academic and Activity calendar aligning with the University's academic schedule. In case of revision of academic calendar by the university, the institute promptly integratesthe necessary changes accordingly. The academic calendars aid the

faculty members in planning their respective course delivery, research work,academic and co-curricular activities. The Heads of Departments conduct regular departmental meetings to distribute workload, allot topics, plan the activities of the department, and review the completion of the syllabus as per the lesson plan prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Internal Assessment tests (IA), assignments, presentations, and seminars are part of the Continuous Internal Evaluation (CIE) of students. The Principal frequently reviews the semester's progress and provides suitable suggestions through formal meetings with Heads of Departments and if necessary informal discussions with faculty.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1458

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college adhers to the curriculum set by the parent university. Apart from the introduction of courses by the University, the institution is making all efforts to integrate issues relevant to professional ethics, gender issues, human values, environment and

sustainability as part of the day to day learning experience through various events and programme to address the issues. Course offered by the Departments of Sociology, Education, Environmental Studies, and Commerce at the UG level imparts knowledge onimportant aspects of the environment, issues on Gender and Child rights, and Personality Development with objectives to prepare the students to equip themselves for their future studies, help in refining the personality of the students and to help them to face challenges of the bigger world.

At PG level topics like Business ethics, environmental legislation, corporate social responsibilities, society and business interaction are incorporated in the syllabus to enable the students understand the ethical principles and values in business and to encourage the students to nurture a culture of integrity and accountability, environmental sustainability and to integrate social and environmental concerns in economic activities.

Various clubs and committees of the College conducts numerous activities and programmes to address cross-cutting issues, benefiting various sections of society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

112

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<u>https://unitycollegedimapur.com/minutes-action-taken-reports/</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

695

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1625

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The subject teachers identify both the slow and advanced learners in the process of continuous assessment, and the same is recorded in the Teachers Diary. The subject teacher prepared the list and submitted it to the Principal through the HOD. The approved list

is forwarded to the students through their respective mentors. A separate routine is set aside for remedial classes for slow learners and advanced learners as well. Here the teachers emphasize the students for extra tutorials on the selected topics and conduct tests on questions from previous years. The teachers give prompt feedback when required and any clarifications on any doubts regarding subject matter. Students are constantly monitored and encouraged to improve through constant guidance. Mentors update on the performance of their mentees and the same is conveyed to the parents. Advanced learners were given guidance on competitive exams. Books on current affairs were made available, and students were also encouraged to avail e-resources and e-library facilities. Mentors identified the interest and talents of advanced learners in various domains. They were constantly motivated and encouraged to participate in extracurricular activities like debate, symposium, and extempore speech. Students were encouraged to exercise and write model answers based on the previous year's University question paper. Students were oriented with marks scoring strategies and how to comprehend the questions through critical thinking. Advanced learners are constantly guided and encouraged to participate in various competitions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1760	52

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute is practicing different student centric learning

methods to enhance their learning ability. Experiential learning: Students are allowed to conduct experiments independently in practical classes through hands-on learning. They are encouraged to do the internships in industries & industrial visits as a part of industry institute interaction.

Study tours organized by different departments: Educational trips and study tours involve group activities and require students to work together, which help them develop teamwork skills and social skills, a chance to learn about a particular place or subject in a more interactive and immersive way also helping students better understand the history and culture of a place.

Participative Learning: Students are motivated to participate in Paper Presentation, Technical Seminars and Online Certification Courses to get the participative learning environment. Student development programs and workshops are conducted to enhance the learning capabilities of the students and students are given the opportunity to take part.

Peer Group Learning: Students are divided into groups and presented various syllabus related topics either for assignments or for presentations. Peer Task assignments are also given to the students, whereby students coordinate and collaborate with each other to complete the assigned tasks.

Project work: The project work taken up by students included a detailed study of the prevailing education system to assess the quality of education, administrative system and performance of schools/any educational system in Dimapur District orNagaland.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the past few years, the world has witnessed a phenomenal growth in communication technology, computer network and information technology that have created numerous possibilities to

use a variety of new technology tools for teaching and learning systems. Information and Communication Technology (ICT) offers unprecedented opportunities to the education systems with its capacity to interact over a wide geographic area.

The college has prioritized use of ICT tools to communicate, create, disseminate, store, and manage information to augment the quality of Teaching-learning.

With the distinctive rise of e-learning, the teaching and learning of the college has undertaken more on digital platforms. Faculties are engaged in online classes, while also attending online workshops/ Seminars on Digital skills and tools of teaching and learning. In addition, the College organises periodical Workshops on Use of ICT to enhance the skills of teaching.

Google classrooms – Google classrooms are created and e learning resources/lecture notes are provided to the students. LightboardTechnologyis employed for practical classes.

E- Resources are available at the library. The college is subscribing toN-Listnational e-library which has 6000+ e-journals and 31, 35,000+ e-books.

Computer lab has around 100 computers to help the students have hands-on practical experience on the theory learnt in class rooms

PowerPoint presentations- Teachers are encouraged to use audio-visual aids in their classroom teaching by using LCD's and projectors.

Video lecture- Recordings of video lectures are shared in Google classroom for long term learning and future referencing.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

52

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The detailed academic calendar is prepared before the start of the semester, which includes date of midterm, end term examination, results declaration, Classes reopening, Holidays, etc. Separate Examination cell comprising Principal as Exam Superintendent, an Exam Coordinator, senior faculty members and a team of teaching and non-teaching staff members spearheads the examination process. The allotment of the invigilation duties, seating arrangements and schedule of the subjects are controlled by Exam Coordinator. The Institute has a robust and transparent system of mechanism for internal assessment through question paper distribution system (QPDS) Continuous Internal Evaluation (CIE) of students. The question paper is prepared as per the norms of the University.

The Institute maintains very strict, impartial, impersonal, confidential vigilant in smooth conduct of Internal assessment tests aided with in-house supervision, strictly adhering to university norms. Any discrepancy in the evaluation is duly addressed. Internal assessment marks are intimated to Students through email/fedena app and the notice board. The process of internal assessment mechanism includes formative and summative modes. Formative assessment is done according to a graded metric based on Tests, Assignments and projects, Field visit, report writing, Seminars, Presentation, Class interaction, Participation in college activities. Personal feedback is given to students. Difficulty sessions, often including peer learning and peer evaluation are taken by the teachers. Summative mode, students take a semester-end examination on the university pattern, answer

scripts are marked and necessary feedback is given.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has clear cut guidelines regarding internal assessment. Internal assessment is based on various criteria such as class tests, mid-term examination, assignments, presentations and participation in extra-curricular activities which incorporates overall performance evaluation. The institution ensures that all students are aware of the evaluation process and this is done through the orientation program which is held at the beginning of every academic session.The college frames a uniform pattern of assessment according to university guidelines still faculty members are given some flexibility in deciding on the type of assessment so that creativity is not compromised.

The institution has an effective mechanism for redressal of grievances pertaining to internal assessment. The internal assessment marks, once finalized by the concerned subject teacher are handed over which are then moderated by the HoD's to ensure error free result. In order to ensure transparency the result is displayed on the notice board before the end of the semester. Students, if at all they have any grievance related to their marks can report to the head of the department and if the grievance is genuine then the HoD forwards the matter to the exam committee for necessary action.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College has clearly stated learning outcomes of the Programs and Courses.

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- A hard Copy of syllabi and Learning Outcomes are given to each student at the time of admission and is available in the departments for ready reference to the teachers and students

- Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are also uploaded to the Institution website for reference.

The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and College Committee Meeting.

The students are also made aware of the same during Mentor Mentee Classes

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In each of the departments, guidelines for teachers and students for internal assessments are prepared as per the university guidelines. Before the session begins, teaching plans are prepared and discussed in order to guarantee continuous internal evaluation. Even though the college frames a uniform pattern of assessment according to university guidelines still faculty members are given some flexibility in deciding on the kind of assessment so that creativity is non-compromised. Internal assessments are done based on various criteria such as class test, assignment, project, presentation, midterm examination and participation in co-curricular activities which incorporates overall performance evaluation.

Department of Commerce, Sociology, Education and Economics conduct individual project work by the students according to their specialization. The students present their work and undergo viva which is evaluated both by internal and external subject expert. External examination is conducted by the university at the end of each semester. Proper procedures are followed by the university in the examining, chief examining, scrutinizing, moderation and declaration of result. The Institution has an Alumni Association which the alumni committee maintains record of the passed out students. This Association functions as an extended forum giving important inputs to the academic as well as infrastructural suggestions for the betterment of the college. This engagement has borne fruit in terms of more students opting for higher education as well as getting placed in jobs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

461

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://unitycollegedimapur.com/wp-content/uploads/2024/02/Student-Satisfaction-Survey-2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Unity College does not have any defined ecosystem including anincubation center established under the mandate from any statutoryauthority but the college has been making all efforts to create anatmosphere of innovation and creativity to facilitate the creation and transfer of knowledge through activities related to: a) Research Publications b) Research and Development Cell c) Career Counseling and Placement Cell d) Adoption scheme e) Youth Festivals f) Clubs g) Enabling initiatives The points are elaborated in the supporting file uploaded.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	_View File_
List books and chapters edited volumes/ books published (Data Template)	_View File_

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is sensitive towards social issues and understands itsresponsibilities towards the society. The College also recognizes the fact that students apart from being degree holders also needto be socially responsible. Towards this end the college takes up various initiatives to inculcate among the students the habit ofcommunity service. Activities in the Institute involving thestudents with the objective of sensitizing various social issuesand strengthening community participation for holistic developmentare carried out inside the campus under the banner of variouscommittees. Through the clubs and the committees, the students areencouraged to take active part in outreach and extensionactivities. Over the years numerous activities have been conductedwhich have benefitted various sections of the society.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	_View File_

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

775

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

12

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Unity College, established in the year 2007, is a 3.3 acre campus with 7341.56 sq. mts. built up area, and is permanently affiliated to Nagaland University. The college offers 06 (six) UG Arts

courses, 02 (two) Commerce courses, and 03(Three) PG programs. The College accommodates 1600 plus students. The College also runs Vocational Courses in partnership with National Council of Vocational and Research Training New Delhi. IGNOU contact Programmes are also conducted in the college. The campus is located in a peaceful and serene environment. There are 04 (four) main academic buildings housing numerous classrooms (28 including 2 computer labs with 129 computers), an administrative block which also houses some classrooms, and a cafeteria. The buildings accommodate the chamber of the Chairman (01), Principal (01), Administrator (01), Vice Principal (01), Dean's office (02, UG as well as PG), Examination section (01), Seminar hall (01), Classrooms (28), Smart Classrooms (02), Computer Lab (02), Conference room (01), Museum (01), Staff rooms (01), Student Council Room (01), Alumni Room (01), Reading room (01), Library (01), Girls Common room (01), Boys Common room (01), Washrooms (two toilet blocks and toilets on each floor), NSS Room (01), NCC Room (01), Counseling cum Medical room (01), IQAC Room (01) and Cafeteria (01). The campus also houses a ladies hostel (01).

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://unitycollegedimapur.com/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College believes in providing students with adequate facilities that would contribute to the overall growth and personality development of the students. The College has a spacious and eco friendly campus that is suitable to conduct various programs and activities.

Every year the college organizes its Annual Cultural Day in the college lawns attended by all the Students of the college, Faculties, Alumni, Invitees and others. The Annual Sports week is organized with much enthusiasm in the college compound itself. The college compound has enough space to house a volley ball court, Badminton Court, and a Basket Ball Court. The Recreation Room of the college serves as the centre for indoor games such as Table

Tennis, Carrom, Chess etc. International Yoga Day is also observed in the college lawns that witness many participants numbering hundreds. An Annual Youth Festival, Unifest is also organized in the College Campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://unitycollegedimapur.com/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://unitycollegedimapur.com/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6158322

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has an excellent collection of books, journals, reference books, back volume of journals. Library has added 871 new books during the academic session 2022-2023. The total collections stand around 10013 volumes and subscribed to around 30+ journals and periodicals.

Library can also access to about 6000+ e-journals and 31,00,000+ e-books through N-List Program of INFLIBNET.

Unity College Library installed Integrated Library Management System namely KOHA in the year 2016. The software has a vast range of features including acquisitions, creating of patrons, circulation, cataloguing, generating reports, etc. Library has a provision of OPAC (Online Public Access Catalogue) where students and faculty can search a book by author, title, subject. All the documents have been classified as per AACR II of Dewey Decimal Classification 23rd Edition (DDC 23) and systematically shelved on Open Access.

Library has a reading capacity of around 110 seats with air-conditioned. Computers with internet facilities, photocopying machine are provided in the library for the users.

ILMS software : KOHA

Nature of automation : Partial

Version : 17.11.04.000

Year of Automation : 2016

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://unitycollegedimapur.com/library-2/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e- B. Any 3 of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

9.4

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

210

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College upgrades its IT infrastructure regularly to meet technical requirements. Computers are available for the students at various Laboratories and facilities. Every Department has

adequate number of laptops for their technical needs. The staff rooms are either provided with LAN or Wi-Fi facility to enhancethe teaching - learning process. The Wi-Fi facility in the library was introduced in March 2015.

The College administration offices have adequate IT infrastructure and ERP software (Fedena) to record and maintain the student and faculty database. Bandwidth available of internet connection in the Institution (Leased line) is 300 MBPS. The College as it plans towards the usage of Information and Communication Technology at all levels of interactions with the stakeholders of the College, has a well-established Enterprise Resource Planning (ERP) system. This system helps the College to collect, store and manage data effectively from various departments and units. All offices and Departments of the College are ICT enabled and this promotes the usage of the ERP system.

Koha, a Library Management Software keep track of the books and journals. The attendance marking system for students has been computerised with the use of tabs, which provide the attendance of each student on a day-to-day basis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

128

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

36338376

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical and academic facilities including classrooms, seminar halls, conference rooms, computer laboratories, etc. are made available for all the students and staffs. Classrooms have whiteboards and CCTV installed which are utilized regularly by the students and staff. The seminar room and conference room is also made available for other organizations during holidays and after classes. Maintenance is done on a daily basis. The maintenance and cleaning of the class rooms are done with the efforts of the House Keeping Staffs. We also have vendors registered with us for taking care of Electric and Plumbing works. College maintains a lawn. The college has adequate number of computers and internet connections and the utility software are installed and updated as and when required. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the institution. Two computer labs are made available for all the students and particularly computer students during their active teaching hours.

The library is also well equipped with Koha software with all necessarily required computers. Computers are installed with internet in the library for the students. Computers are installed in the staff room for the faculty for preparing teaching slides for their ICT enabled teaching in the class rooms.

The maintenance of generator is regularly done with its company persons as and when required. The water tanks are being cleaned regularly. 2 RO system for pure drinking water facility are maintained.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://unitycollegedimapur.com/maintenance-policy-and-procedure/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1267

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

`72`

File Description	Documents
Upload any additional information	*View File*
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	*View File*

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

`C. 2 of the above`

File Description	Documents
Link to Institutional website	https://unitycollegedimapur.com/wp-content/uploads/2023/12/Skill-development-.pdf
Any additional information	*View File*
Details of capability building and skills enhancement initiatives (Data Template)	*View File*

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`360`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`360`

File Description	Documents
Any additional information	*View File*
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	*View File*

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

96

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

5

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution ensures students representation and engagement in administrative, co-curricular and extracurricular activities by providing them positions as student coordinators in various clubs and committees in the college. The college have well established student councils for Under Graduate and Post Graduate students so that they can actively participate in the decision making process for the welfare of the students. The student councils also organizes various cultural, sports and social activities in the college. The college also have Alumni students association who works closely with Alumni committee to contribute to the development of the college. The student coordinators are present in the following clubs and committees given below:

IQAC

Anti ragging and Grieviances cell

Women development Cell and ICC

Disciplinary Committee

NSS

NCC

Young Indian (YUVA)

Eco Club

Swatcchta Action Plan Committee

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/wp-content/uploads/2023/12/PGSC-UGSC-.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Unity college has a registered Alumni Association which has been established since 2013.The Alumni Association plays an important role in the functioning of the college by organizing and participating in various activities. The Association conducts regular fundraiser events to contribute financially and provide other support services to the college. Annuals meets are conducted among the alumnis, student council and college authorities to link up and work toward achieving a common goal of uplifting the college to excellence. In 2022-23, the Alumni Association organized a Walkathon to observe Independence day and also conducted a fundraiser during UNIFEST.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)　　**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The leadership of the college is committed to fulfill the vision and mission of the college. Mission: To impart holistic education in order to promote fostering of global competencies. To enable and empower students to be self-reliant, and inculcate a value system and help in the quest for excellence. To illuminate and guide the students on the right path in order that they become responsible members of their family and society. Vision We enshrine in our vision the ideal of imparting quality higher education that adheres not only to national but international standards. We believe in empowering our students with an education that hones life skills and employability. We foster an enduring sense of discipline and single minded dedication to work.

Core Values

INTEGRITY

EXCELLENCE

LEADERSHIP

RESPECT

DIVERSITY

To fulfill the vision and mission, the College promotes a culture of participative management.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Major financial and developmental decisions are made by the College Governing Body, which also develops governance and general policies.

The Governing Body develops the Administrative Policies, and Planning of College Infracture and approves the Annual Budget.

The decentralized governance model is evident in the institution as the Governing Body has entrusted all the academic decisions to the Principal. The Principal, as the head of the institution, offers leadership to the College in all its activities and sets the tone for the various activities, both academic and non academic. The Principal keeping in mind the vision and mission of the institute formulates the working procedures and entrusts the teachers to implement them. The Dean of Students' Welfare (UG) and (PG) take charge of all the programs and activities (cultural, co-curricular, and extra-curricular) and delegate the work to the different committees in the college. The HoDs supervise and coordinate their specific department and manage the affairs of the department in collaboration with the faculty members. The IQAC ensures the internal quality of the institution. The College administration as well as the IQAC works hand in hand to ensure the best in the institution. The Exam Committee takes charge of all examination-related activities in the college. They are responsible for the smooth conduct of the University Examinations. Admission committees conduct the admission procedure for different courses and classes.

Through the Students Council, students are involved in college governance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Flowing from the Vision and Mission Statement of Unity College, the policies of the college are formulated considering the short, medium, and long-term development plans, and are in alignment with the policies of the affiliating University and the UGC. The plans and policies of the college focus on current trends and pivotal forces at the higher education level.

A strategic plan in consultation with various Departments and Committees based on the academic schedule given by the affiliating university, is designed at the beginning of the academic calendar.which is reflected in the academic calendar.The Strategicplan was thoroughly discussed during the staff meeting and all the departments and various committees were directed to implement the same during the session. The plans articulated are communicated to the target groups like faculty, students, staff, and other stakeholders through meetings, emails, and other forms of communication to ensure inclusion and participation. To ensure the development of the college, all the planning and execution are monitored regularly.

The IQAC formed various committees to conduct curricular, extracurricular, and extension activities. The HoDs and Co-ordinators of various committees formulated the action plans of the department and committees. The action plans are discussed by the IQAC and approval is taken from the Principal.

The strategic / action plans at Unity College are always mindful of addressing the needs of all the stakeholders in a balanced manner.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by a Governing body – Amity Welfare Society which is headed by the Chairman. It is a Policy-making body of the Institution and meets frequently to discuss the agenda prepared by the Principal and the Administrator. The Governing body also reviews the performance of the institution, approves thebudget, discusses and approves new proposals, etc. This is the highest decision-making body of the Institution. The Code of Conduct and Service Rules Handbook is approved by the Governing Body.

Following the Institutional SWOC analysis, through deliberations and consultations with all stakeholders, Strategic Plan 2022-2023was evolved and successfully implemented.The Governing Body of the College meets at least thrice or four times a year to discuss issues regarding the overall development of the College.

Internal Quality Assurance Cell (IQAC) The IQAC is an advisory body and is considered the think-tank of the college. It comprises the Principal, Co-Ordinator, teachers, member/representative of the Governing Body, and other stakeholders like student representatives and representatives from industry, education, corporate sectors, etc. All academic, curricular, extra-curricular, extension, and developmental activities come under the purview of the IQAC. IQAC is responsible for fixing quality parameters for various academic and administrative activities. The IQAC also is responsible for documenting various programs/academic activities.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://unitycollegedimapur.com/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Unity College focuses on the financial stability, well-being, and security of its staff.

Interest Free Loan Facility provision is available.

Medical Insurance coverage of Rupees One Lakh for each employee.

Statutory welfare schemes such as Provident Fund (EPF)

Casual Leave, Medical Leave, Special Leave, and Maternity/Paternity leave etc. have been implemented for the benefits of all the staff.

Study Leave to pursue Ph.Ds. The College sanctions leave for those interested in pursuing their doctoral studies, etc. Leave to

attend FDPs, Seminars, Workshops, etc. The College encourages the Teaching Faculty to participate in

Professional Development Courses such as FDPs, Orientation, Refresher Courses, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows a systematic Performance Appraisal System for both teaching and non-teaching staff. The performance appraisal system of the teaching staff includes the following mechanisms:

Principal's Confidential Report Student Feedback Peer Feedback, Self-Appraisal Report Principal of the college maintains confidential report of individual faculty which is used for appraisal. Principal's appraisal is based on his own observation of the respective teachers as well as on his evaluation of the teachers based on their academic achievements in terms of paper presentations, research publications, attending orientation and refresher courses, upgradation of qualifications etc. The Appraisal Reports are analysed and discussed with individual staff members by the Principal and the Administrator. Principal also appraises the management during the board meetings about the performance of the staff. Based on the appraisal, the strengths of the faculty members are appreciated and corrective measures are suggested for shortcomings if any. Performance appraisal system of the non-teaching staff includes the following mechanisms: The appraisal of nonteaching staff is based on the appraisal of performance of the staff by the principal and administrator who take personal interest in appraising and guiding the non-teaching Staff. Based on their performances, appraisal is done and the appraisal reports are analyzed and the report is presented by the Principal to the top management.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute has a mechanism for internal and external audits. We have our internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors verifying and certifying the entire Income and Expenditure and the Capital Expenditure of the Institute each year. The management-appointed Qualified Internal Auditors from external resources have been regularly appointed and a team of staff under them does a thorough check and verification of all vouchers of the transactions that are carried out in eachfinancial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.65

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College raises its funds through various resources such as fees from students, and Grant In Aid from the Government of Nagaland. In addition to above mentioned sources, college gets funds and research grants from funding agencies like UGC, NAAC, etc. The budget is prepared taking into consideration the requirements of each department, office, and various committees. Budget is presented before the Governing Body and is approved by the same. Utilization of budgeted amount is closely monitored. Special permission is required for non-budgeted expenditures. The grants received from various sources are used towards infrastructure augmentation. Specific Fund is used for giving prizes and scholarships and also for providing management scholarships for meritorious students. Funds specified for conducting Seminars/Endowments lectures, Workshops, extension activities, maintenance of the campus, and improving the infrastructure facility. Welfare measures for bothteaching and nonteaching are also given by the management from the collected funds every year. Funds are allocated to each department for organizing various academic activities such as conferences, seminars, workshops,

training programmes and orientation programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell constantly reviews the strategies to sustain and improve the quality of the institution. At the beginning of every academic year, IQAC frames an action plan and ensures its proper implementation for the overall development of the institution.

Significant contributions made by IQAC during the current year:

As part of its documentation plans, the IQAC created Folders on Drive and shared them with the Departments, Committees, Cells, and Office Staff to collect, process, and retrieve documents for effective and timely preparation and submission of AQAR.

IQAC has put into practice several strategies for the institution's staff to continue their professional development:

Faculty members are encouraged to go for FIP, Refresher Courses, Short Term Courses,Training, Writing Research papers, Professional Programs etc. The IQAC also conducted Professional Development program for both Teaching and Non-Teaching Staff.

Feedback collection, analysis and taking consequent corrective measures to address the issues raised in feedback analysis is another vital area where IQAC is instrumental in maintaining overall standards in teaching-learning processes. Feedback from Students, Teachers, Parents,Alumni, and Staff helps to get an honest and unbiased opinion about the quality of services being rendered at the College level.

A review of various feedbacks is gathered and action upon the submitted feedback is communicated to stakeholders. Teachers' Self-Appraisal was collected and analyzed. The orientation Program for newly admitted Students was planned and conducted successfully.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has been constituted as per the guidelines specified by NAAC. The primary focus of all initiatives taken by the IQAC is to provide high-quality teaching-learning experiences where they can realize their full potential.The IQAC continuously reviews its teaching-learning process at the end of the semester by conducting review meetings. IQAC, through discussions and recommendations, identifies the need for improvement in teaching-learning and prepares a plan of action for the upcoming session.

The IQAC-prepared Academic Calendar, Activity Calendar, and Important Days to Follow and Celebrate Year, and IQAC is taken as the responsible body for the implementation of the academic calendar and organization of the co-curricular and extension activities.

For this, the IQAC collects feedback from all stakeholders such as Students, Faculty, Parents, Alumni, Staff, and Employers. This helps in identifying our strengths and weaknesses and taking corrective measures to enhance our teaching-learning endeavors. The respective stakeholders, especially faculty, are apprised by the IQAC, about their feedback and areas where they need to improve based on the feedback received.

It monitors the teaching, learning, and evaluation process through the feedback. Based on these reports, incremental quality improvement is identified and re-addressed by IQAC, the College administration, and Management. The IQAC also framed the policy documents to make the teaching-learning and evaluation process more comprehensive and effective.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/wp-content/uploads/2023/12/Academic-Calendar-2022-2023.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://unitycollegedimapur.com/wp-content/uploads/2024/02/Annual-Report-2022-2023.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Unity college strives to make the campus a place where there is equal treatment for men and women and there is fairness for all irrespective of gender.

1. The Women Development Cell of the college works towards ensuring sensitization and genderb awareness amongst all members of the college regarding gender inequality and sexual harassment.

2.. There is inclusive representation of women in all important Committees. The Steering Committees, Facilitation Committees, and other core Committees of the institute include women in decision making positions who leads various activities of the institute. Even the IQAC coordinator of the college is a woman.

3. The counseling cell of the college provides counseling services, to students and staff in emotional and psychological distress, across age, language, gender, sexual orientation and issues, through a trained counselor.

4. The campus has Gender Neutral Spaces to promote a diverse and inclusive environment.

5. Security cameras are installed for safety and security of everyone in and around the campus.

6. There are separate common rooms for both boys and girls.

7. The human resource department maintains transparency in all forms of recruitment and promotion processes. The female faculty constitute 63% of the total teaching faculty members.

File Description	Documents
Annual gender sensitization action plan	https://unitycollegedimapur.com/wp-content/uploads/2023/12/ANNUAL-GENDER-SENSITIZATION-ACTION-PLAN.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://unitycollegedimapur.com/wp-content/uploads/2023/12/Specific-Facilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	[View File]()

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

College has Vermicompost pitwhere the litter and organic waste are collected to convert into fertilizers which are used in gardens. Paper waste from the office is given out to vendors to recycle and reuse. Separate dustbinsfor biodegradable and non-biodegradable waste are provided around the campus to collect solid waste. Transport arrangements are made to properly dispose waste away from campus. Organic waste from canteen and hostels are given out to local people rearing pigs.

Liquid waste management

The college produces minimum liquid waste because it does not have laboratories or any such facilities where harmful liquid waste is released. The only liquid waste is from washrooms and canteen which are properly drained in the drainage system.

E-waste management

An e-waste bin has been installed in the campus to collect electronic waste producedfrom home andcollege, handedover to e-circle Dimapur,an e-waste management service provider. Awareness programs and seminars are conducted time-to-timeon e-waste management.

Waste recycling system

All paper waste in college is reused if one side of the paper is blank orgiven out to vendors for recycling. Food waste from canteen and hostel kitchen is given as pig feeds.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the   **C. Any 2 of the above**

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	View File
Any other relevant information	View File

**7.1.7 - The Institution has disabled-friendly,
barrier free environment Built environment
with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,
tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other
diversities (within 200 words).

The institution has been taking several efforts and initiatives in

providing an inclusive environment. The following are the efforts made towards those ends:

- The college celebrates its Annual Cultural Day to promote awareness on cultural diversity. On this day, everyone comes dressed in cultural attire.
- Every last Wednesday of the month is observed as Traditional Day. Everyone comes with some traditional items along with their usual attire.
- The college celebrates various national and international days such as Independence Day, Yoga Day, World Aids Day, Human Rights Day, Women's Day etc. to inculcate a sense of oneness and tolerance.
- In order to provide equal access and opportunities for all the students, the institution has taken initiatives to introduce disabled-friendly and barrier-free environmentcampus.
- English is used as a medium of Communication and Exchange to ensure that there is no discrimination on lingual differences.
- The English Department organizes its annual literary day to develop confidence in the areas of various disciplines of writing and speaking.
- In order to give equal opportunityduringadmissions and appointments, the college follows no reservation policy.
- In order not to distinguish students coming from different socioeconomic backgrounds, the students wear college uniform and carry college bags.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. Blood donation drives have been organized on numerous occasions both within and outside the campus, visit to victims of natural disasters, visit to orphanages, old age homes etc. This is done to teach the students a sense of human values and responsibility towards the society through direct experiences.

2. Programs on legal awareness, traffic rules are conducted to create awareness among the students and employees on the rights and duties as citizens of the country.

3. Seminars on the importance of systematic Voters Education and Electoral participation are conducted within the college.

4. Competitions and awareness programs are organized to spread awareness on constitutional and legal rights of women and children.

5. Human Rights Day, International women's Day, Constitution Day, World Day against Child Labor, World Aids Day. Unity Day etc., are observed to create awareness on unity, integrity, right to live, right against exploitation of women and children, social evils and practices prevailing in society.

6. Programs on cleanliness and environment like Swachh Bharat Mission Campaign, trees plantation etc.are carried out by different clubs and committees of the institution

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://unitycollegedimapur.com/wp-content/uploads/2023/12/List-of-activities-conducted-during-the-period.pdf
Any other relevant information	https://unitycollegedimapur.com/wp-content/uploads/2023/12/Any-other-photos.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to B. Any 3 of the above

the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Unity college celebrates National and International days enthusiastically every year. Staff members and students take active part in celebrating these days. Celebration of important national and international days, events and festivals is an integral part of the college's co-curricular activities. Throughout the session different days are celebrated by students with guidance of teachers to instill a sense of citizenship and oneness in the students and to remind them of the significance of such celebrations. The academic calendar is packed with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. To commemorate such important days the college organizes programs which are arranged by the various committees like NCC, NSS, Eco Club, Women Cell, Social Activity Committee etc., along with the participation of the students. Activities such as social work, outreach programs, debates, quiz, slogan, essay, poster and photography competitions are conducted. Such activities sensitize the students on different issues in the world and create an atmosphere of unity, tolerance and understanding. The college observes the following national and international days regularly: Independence Day, Republic Day, National Unity Day, World AIDS Day, World Environmental Day, World No Tobacco Day, International Women's Day, World Day Against Child Labour, International Youth Day, International Yoga Day, Teachers

Day, Swacch Bharat and Swacchta Pakhwada.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices

Blood Donation: The hallmark of the institution's excellence lies not only in the field of academics but also in the noble and humane initiatives of the institution. Unity College community is acclaimed for being regular blood donors in the state. With the objective of providing a vital service to the community, the college under the aegis of Red Ribbon Club initiates blood donation campaign annually. Students are made aware of how voluntary donors are the foundation of a safe blood supply which saves the life of many people. To date 101 Blood donors - students and employees- are registered blood donors.

Financial Aid and Merit Scholarship: Again, to uphold the value, responsibility, and service towards the members of Unity College, the institution extends support to the members through Financial Aid to Staff, Merit scholarships to students. Employees of Unity College can avail interest-free loans, or be sponsored by the institution to purchase personal items required for teaching such as laptops for the employees which can be repaid in EMI. Financial aid in the form of merit scholarships, and other financial assistance are provided to the students in order to facilitate the teaching-learning process. For instance, smartphones to needy students were given during the COVID-19 Pandemic to ensure that the students learn online without any hindrance. And the institution has been providing merit scholarships to students

since 2012.

File Description	Documents
Best practices in the Institutional website	https://unitycollegedimapur.com/best-practices/
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness

Unity College encompasses diverse elements making the institution distinctive and recognizable in its constant endeavour to prepare the learners not just for careers, but for lifelong learning and meaningful connections and contributions to society.

We aim to make our learners be the difference they want to see in the society by expanding their reach and thinking beyond the classroom. Taking this forward, the College has signed an MoU with Nagaland Zoological Park Rangapahar Dimapur for the enrichment of Herbal Garden at the Park. The Eco Club of the institution conducts regular cleaning activities and planting of various indigenous medicinal plants in the Herbal Garden. The idea behind doing this is to sensitize students about the importance of plants for a sustainable environment, benefitting not only the environment but as a career option for students if taken seriously.

The College distinctiveness is also shaped by its strong Mentor-Mentee program which serves as a sinew to students' emotional, moral, and academic accomplishments reflecting the institution's ability to produce excellent results with high pass percentage and University Toppers consistently over the years since the inception of the College.

Year

Pass Percentage

University Toppers

2022

98.7%

5

2021

98.8%

2

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Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being an affiliated College, the curriculum overview is provided by Nagaland University. We strive to deliver quality education based on our available resources, institutional goals and students welfare. The institution has a well-structured framework and efficient curriculum implementation. The following outlines the various means employed for curriculum execution:

Academic Calendar:Academic calendar encorporates centralized internal assessment test schedule, university examination schedule, and departmental and Institutional co-curricular and extra curricular activities. It aligns with the academic schedule of Nagaland University.

Teacher's Diary: The Teacher's Diary includes the lesson plan, course structure, course objectives, content topics, book references, and the expected outcome from the students by learning through the topics prepared by respective faculty members at the beginning of each semester. It gives an overall view of how the teacher will handle the class throughout the semester.

Timetable and workload distribution:In each semester, courses are allotted to faculty according to their area of specialization and competency. Time table for the entire semester is prepared to indicate specific class. Lesson plan for every subject is prepared by the faculty handling respective course in line with the university syllabus.

SWOC Analysis for Strategic Planning: Each department conducts a SWOC analysis to identify internal strengths and weaknesses, as well as external opportunities and challenges. This analysis serves as a guide, aiding them in making informed decisions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliate ofNagaland University, the College strictly follows the calendar issued by the University and accordingly plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute develops an institute-level Academic and Activity calendar aligning with the University's academic schedule. In case of revision of academic calendar by the university, the institute promptly integratesthe necessary changes accordingly. The academic calendars aid the faculty members in planning their respective course delivery, research work,academic and co-curricular activities. The Heads of Departments conduct regular departmental meetings to distribute workload, allot topics, plan the activities of the department, and review the completion of the syllabus as per the lesson plan prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Internal Assessment tests (IA), assignments, presentations, and seminars are part of the Continuous Internal Evaluation (CIE) of students. The Principal frequently reviews the semester's progress and provides suitable suggestions through formal meetings with Heads of Departments and if necessary informal discussions with faculty.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic	B. Any 3 of the above

council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1458

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college adhers to the curriculum set by the parent university. Apart from the introduction of courses by the University, the institution is making all efforts to integrate issues relevant to professional ethics, gender issues, human values, environment and sustainability as part of the day to day learning experience through various events and programme to address the issues. Course offered by the Departments of Sociology, Education, Environmental Studies, and Commerce at the UG level imparts knowledge onimportant aspects of the environment, issues on Gender and Child rights, and Personality Development with objectives to prepare the students to equip themselves for their future studies, help in refining the personality of the students and to help them to face challenges of the bigger world.

At PG level topics like Business ethics, environmental legislation, corporate social responsibilities, society and business interaction are incorporated in the syllabus to enable the students understand the ethical principles and values in business and to encourage the students to nurture a culture of integrity and accountability, environmental sustainability and to integrate social and environmental concerns in economic activities.

Various clubs and committees of the College conducts numerous activities and programmes to address cross-cutting issues, benefiting various sections of society.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

112

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	**A. All of the above**

institution from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	https://unitycollegedimapur.com/minutes-action-taken-reports/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

695

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1625

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The subject teachers identify both the slow and advanced learners in the process of continuous assessment, and the same is recorded in the Teachers Diary. The subject teacher prepared the list and submitted it to the Principal through the HOD. The approved list is forwarded to the students through their respective mentors. A separate routine is set aside for remedial classes for slow learners and advanced learners as well. Here the teachers emphasize the students for extra tutorials on the selected topics and conduct tests on questions from previous years. The teachers give prompt feedback when required and any clarifications on any doubts regarding subject matter. Students are constantly monitored and encouraged to improve through constant guidance. Mentors update on the performance of their mentees and the same is conveyed to the parents. Advanced learners were given guidance on competitive exams. Books on current affairs were made available, and students were also encouraged to avail e-resources and e-library facilities. Mentors identified the interest and talents of advanced learners in various domains. They were constantly motivated and encouraged to participate in extracurricular activities like debate, symposium, and extempore speech. Students were encouraged to exercise and write model answers based on the previous year's University question paper. Students were oriented with marks scoring strategies and how to comprehend the questions through critical thinking. Advanced learners are constantly guided and encouraged to participate in various competitions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1760	52

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute is practicing different student centric learning methods to enhance their learning ability. Experiential learning: Students are allowed to conduct experiments independently in practical classes through hands-on learning. They are encouraged to do the internships in industries & industrial visits as a part of industry institute interaction.

Study tours organized by different departments: Educational trips and study tours involve group activities and require students to work together, which help them develop teamwork skills and social skills, a chance to learn about a particular place or subject in a more interactive and immersive way also helping students better understand the history and culture of a place.

Participative Learning: Students are motivated to participate in Paper Presentation, Technical Seminars and Online Certification Courses to get the participative learning environment. Student development programs and workshops are conducted to enhance the learning capabilities of the students and students are given the opportunity to take part.

Peer Group Learning: Students are divided into groups and presented various syllabus related topics either for assignments or for presentations. Peer Task assignments are also given to the students, whereby students coordinate and collaborate with each other to complete the assigned tasks.

Project work: The project work taken up by students included a detailed study of the prevailing education system to assess the

quality of education, administrative system and performance of schools/any educational system in Dimapur District orNagaland.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the past few years, the world has witnessed a phenomenal growth in communication technology, computer network and information technology that have created numerous possibilities to use a variety of new technology tools for teaching and learning systems. Information and Communication Technology (ICT) offers unprecedented opportunities to the education systems with its capacity to interact over a wide geographic area.

The college has prioritized use of ICT tools to communicate, create, disseminate, store, and manage information to augment the quality of Teaching-learning.

With the distinctive rise of e-learning, the teaching and learning of the college has undertaken more on digital platforms. Faculties are engaged in online classes, while also attending online workshops/ Seminars on Digital skills and tools of teaching and learning. In addition, the College organises periodical Workshops on Use of ICT to enhance the skills of teaching.

Google classrooms – Google classrooms are created and e learning resources/lecture notes are provided to the students. LightboardTechnologyis employed for practical classes.

E- Resources are available at the library. The college is subscribing toN-Listnational e-library which has 6000+ e-journals and 31, 35,000+ e-books.

Computer lab has around 100 computers to help the students have hands-on practical experience on the theory learnt in class

rooms

PowerPoint presentations- Teachers are encouraged to use audio-visual aids in their classroom teaching by using LCD's and projectors.

Video lecture- Recordings of video lectures are shared in Google classroom for long term learning and future referencing.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

52

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The detailed academic calendar is prepared before the start of the semester, which includes date of midterm, end term examination, results declaration, Classes reopening, Holidays, etc. Separate Examination cell comprising Principal as Exam Superintendent, an Exam Coordinator, senior faculty members and a team of teaching and non-teaching staff members spearheads the examination process. The allotment of the invigilation duties, seating arrangements and schedule of the subjects are controlled by Exam Coordinator. The Institute has a robust and transparent system of mechanism for internal assessment through question paper distribution system (QPDS) Continuous Internal Evaluation (CIE) of students. The question paper is prepared as per the norms of the University.

The Institute maintains very strict, impartial, impersonal, confidential vigilant in smooth conduct of Internal assessment tests aided with in-house supervision, strictly adhering to university norms. Any discrepancy in the evaluation is duly addressed. Internal assessment marks are intimated to Students through email/fedena app and the notice board. The process of internal assessment mechanism includes formative and summative modes. Formative assessment is done according to a graded metric based on Tests, Assignments and projects, Field visit, report writing, Seminars, Presentation, Class interaction, Participation in college activities. Personal feedback is given to students. Difficulty sessions, often including peer learning and peer evaluation are taken by the teachers. Summative mode, students take a semester-end examination on the university pattern, answer scripts are marked and necessary feedback is given.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College has clear cut guidelines regarding internal assessment. Internal assessment is based on various criteria such as class tests, mid-term examination, assignments, presentations and participation in extra-curricular activities which incorporates overall performance evaluation. The institution ensures that all students are aware of the

evaluation process and this is done through the orientation program which is held at the beginning of every academic session.The college frames a uniform pattern of assessment according to university guidelines still faculty members are given some flexibility in deciding on the type of assessment so that creativity is not compromised.

The institution has an effective mechanism for redressal of grievances pertaining to internal assessment. The internal assessment marks, once finalized by the concerned subject teacher are handed over which are then moderated by the HoD's to ensure error free result. In order to ensure transparency the result is displayed on the notice board before the end of the semester. Students, if at all they have any grievance related to their marks can report to the head of the department and if the grievance is genuine then the HoD forwards the matter to the exam committee for necessary action.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College has clearly stated learning outcomes of the Programs and Courses.

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- A hard Copy of syllabi and Learning Outcomes are given to each student at the time of admission and is available in the departments for ready reference to the teachers and students

- Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are also uploaded to the Institution website for reference.

The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and College Committee Meeting.

The students are also made aware of the same during Mentor Mentee Classes

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In each of the departments, guidelines for teachers and students for internal assessments are prepared as per the university guidelines. Before the session begins, teaching plans are prepared and discussed in order to guarantee continuous internal evaluation. Even though the college frames a uniform pattern of assessment according to university guidelines still faculty members are given some flexibility in deciding on the kind of assessment so that creativity is non-compromised. Internal assessments are done based on various criteria such as class test, assignment, project, presentation, midterm examination and participation in co-curricular activities which incorporates overall performance evaluation.

Department of Commerce, Sociology, Education and Economics conduct individual project work by the students according to their specialization. The students present their work and undergo viva which is evaluated both by internal and external subject expert. External examination is conducted by the university at the end of each semester. Proper procedures are followed by the university in the examining, chief examining, scrutinizing, moderation and declaration of result. The Institution has an Alumni Association which the alumni committee maintains record of the passed out students. This Association functions as an extended forum giving important inputs to the academic as well as infrastructural suggestions for the betterment of the college. This engagement has borne

fruit in terms of more students opting for higher education as well as getting placed in jobs.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

461

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://unitycollegedimapur.com/wp-content/uploads/2024/02/Student-Satisfaction-Survey-2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Unity College does not have any defined ecosystem including anincubation center established under the mandate from any statutoryauthority but the college has been making all efforts to create anatmosphere of innovation and creativity to facilitate the creation and transfer of knowledge through activities related to: a) Research Publications b) Research and Development Cell c) Career Counseling and Placement Cell d) Adoption scheme e) Youth Festivals f) Clubs g) Enabling initiatives The points are elaborated in the supporting file uploaded.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is sensitive towards social issues and understands itsresponsibilities towards the society. The College also

recognizes the fact that students apart from being degree holders also needto be socially responsible. Towards this end the college takes up various initiatives to inculcate among the students the habit ofcommunity service. Activities in the Institute involving thestudents with the objective of sensitizing various social issuesand strengthening community participation for holistic developmentare carried out inside the campus under the banner of variouscommittees. Through the clubs and the committees, the students areencouraged to take active part in outreach and extensionactivities. Over the years numerous activities have been conductedwhich have benefitted various sections of the society.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	*View File*
Any additional information	*View File*
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	*View File*

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

775

File Description	Documents
Report of the event	*View File*
Any additional information	*View File*
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	*View File*

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

12

File Description	Documents
e-copies of related Document	*View File*
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	*View File*

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Unity College, established in the year 2007, is a 3.3 acre campus with 7341.56 sq. mts. built up area, and is permanently affiliated to Nagaland University. The college offers 06 (six) UG Arts courses, 02 (two) Commerce courses, and 03(Three) PG programs. The College accommodates 1600 plus students. The College also runs Vocational Courses in partnership with National Council of Vocational and Research Training New Delhi. IGNOU contact Programmes are also conducted in the college. The campus is located in a peaceful and serene environment. There are 04 (four) main academic buildings housing numerous classrooms (28 including 2 computer labs with 129 computers), an administrative block which also houses some classrooms, and a cafeteria. The buildings accommodate the chamber of the Chairman (01), Principal (01), Administrator (01), Vice Principal (01), Dean's office (02, UG as well as PG), Examination section (01), Seminar hall (01), Classrooms (28), Smart Classrooms (02), Computer Lab (02), Conference room (01), Museum (01), Staff rooms (01), Student Council Room (01), Alumni Room (01), Reading room (01), Library (01), Girls Common room (01), Boys Common room (01), Washrooms (two toilet blocks and toilets on each floor), NSS Room (01), NCC Room (01),

Counseling cum Medical room (01), IQAC Room (01) and Cafeteria (01). The campus also houses a ladies hostel (01).

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://unitycollegedimapur.com/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College believes in providing students with adequate facilities that would contribute to the overall growth and personality development of the students. The College has a spacious and eco friendly campus that is suitable to conduct various programs and activities.

Every year the college organizes its Annual Cultural Day in the college lawns attended by all the Students of the college, Faculties, Alumni, Invitees and others. The Annual Sports week is organized with much enthusiasm in the college compound itself. The college compound has enough space to house a volley ball court, Badminton Court, and a Basket Ball Court. The Recreation Room of the college serves as the centre for indoor games such as Table Tennis, Carrom, Chess etc. International Yoga Day is also observed in the college lawns that witness many participants numbering hundreds. An Annual Youth Festival, Unifest is also organized in the College Campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://unitycollegedimapur.com/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	https://unitycollegedimapur.com/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File]

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6158322

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File]

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has an excellent collection of books, journals, reference books, back volume of journals. Library has added 871 new books during the academic session 2022-2023. The total collections stand around 10013 volumes and subscribed to around 30+ journals and periodicals.

Library can also access to about 6000+ e-journals and 31,00,000+ e-books through N-List Program of INFLIBNET.

Unity College Library installed Integrated Library Management System namely KOHA in the year 2016. The software has a vast range of features including acquisitions, creating of patrons,

circulation, cataloguing, generating reports, etc. Library has a provision of OPAC (Online Public Access Catalogue) where students and faculty can search a book by author, title, subject. All the documents have been classified as per AACR II of Dewey Decimal Classification 23rd Edition (DDC 23) and systematically shelved on Open Access.

Library has a reading capacity of around 110 seats with air-conditioned. Computers with internet facilities, photocopying machine are provided in the library for the users.

ILMS software : KOHA

Nature of automation : Partial

Version : 17.11.04.000

Year of Automation : 2016

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	[https://unitycollegedimapur.com/library-2/](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

9.4

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

210

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College upgrades its IT infrastructure regularly to meet technical requirements. Computers are available for the students at various Laboratories and facilities. Every Department has adequate number of laptops for their technical needs. The staff rooms are either provided with LAN or Wi-Fi facility to enhancethe teaching - learning process. The Wi-Fi facility in the library was introduced in March 2015.

The College administration offices have adequate IT infrastructure and ERP software (Fedena) to record and maintain the student and faculty database. Bandwidth available of internet connection in the Institution (Leased line) is 300 MBPS. The College as it plans towards the usage of Information and Communication Technology at all levels of interactions with the stakeholders of the College, has a well-established Enterprise Resource Planning (ERP) system. This system helps

the College to collect, store and manage data effectively from various departments and units. All offices and Departments of the College are ICT enabled and this promotes the usage of the ERP system.

Koha, a Library Management Software keep track of the books and journals. The attendance marking system for students has been computerised with the use of tabs, which provide the attendance of each student on a day-to-day basis.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

128

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

36338376

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical and academic facilities including classrooms, seminar halls, conference rooms, computer laboratories, etc. are made available for all the students and staffs. Classrooms have whiteboards and CCTV installed which are utilized regularly by the students and staff. The seminar room and conference room is also made available for other organizations during holidays and after classes. Maintenance is done on a daily basis. The maintenance and cleaning of the class rooms are done with the efforts of the House Keeping Staffs. We also have vendors registered with us for taking care of Electric and Plumbing works. College maintains a lawn. The college has adequate number of computers and internet connections and the utility software are installed and updated as and when required. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the institution. Two computer labs are made available for all the students and particularly computer students during their active teaching hours. The library is also well equipped with Koha software with all necessarily required computers. Computers are installed with internet in the library for the students. Computers are installed in the staff room for the faculty for preparing teaching slides for their ICT enabled teaching in the class rooms.

The maintenance of generator is regularly done with its company persons as and when required. The water tanks are being cleaned regularly. 2 RO system for pure drinking water facility are maintained.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://unitycollegedimapur.com/maintenance-policy-and-procedure/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1267

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

72

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | **C. 2 of the above**

File Description	Documents
Link to Institutional website	https://unitycollegedimapur.com/wp-content/uploads/2023/12/Skill-development-.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

360

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

360

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent | **A. All of the above**

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

96

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

5

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution ensures students representation and engagement in administrative, co-curricular and extracurricular activities by providing them positions as student coordinators in various clubs and committees in the college. The college have well established student councils for Under Graduate and Post Graduate students so that they can actively participate in the decision making process for the welfare of the students. The student councils also organizes various cultural, sports and social activities in the college. The college also have Alumni students association who works closely with Alumni committee to contribute to the development of the college. The student coordinators are present in the following clubs and committees given below:

IQAC

Anti ragging and Grieviances cell

Women development Cell and ICC

Disciplinary Committee

NSS

NCC

Young Indian (YUVA)

Eco Club

Swatcchta Action Plan Committee

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/wp-content/uploads/2023/12/PGSC-UGSC-.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Unity college has a registered Alumni Association which has been established since 2013.The Alumni Association plays an important role in the functioning of the college by organizing and participating in various activities. The Association conducts regular fundraiser events to contribute financially and provide other support services to the college. Annuals meets are conducted among the alumnis, student council and college authorities to link up and work toward achieving a common goal of uplifting the college to excellence. In 2022-23, the Alumni Association organized a Walkathon to observe Independence day and also conducted a fundraiser during UNIFEST.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The leadership of the college is committed to fulfill the vision and mission of the college. Mission: To impart holistic education in order to promote fostering of global competencies. To enable and empower students to be self-reliant, and inculcate a value system and help in the quest for excellence. To illuminate and guide the students on the right path in order that they become responsible members of their family and society. Vision We enshrine in our vision the ideal of imparting quality higher education that adheres not only to national but international standards. We believe in empowering our students with an education that hones life skills and employability. We foster an enduring sense of discipline and single minded dedication to work.

Core Values

INTEGRITY

EXCELLENCE

LEADERSHIP

RESPECT

DIVERSITY

To fulfill the vision and mission, the College promotes a culture of participative management.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Major financial and developmental decisions are made by the College Governing Body, which also develops governance and general policies.

The Governing Body develops the Administrative Policies, and Planning of College Infracture and approves the Annual Budget.

The decentralized governance model is evident in the institution as the Governing Body has entrusted all the academic decisions to the Principal. The Principal, as the head of the institution, offers leadership to the College in all its activities and sets the tone for the various activities, both academic and non academic. The Principal keeping in mind the vision and mission of the institute formulates the working procedures and entrusts the teachers to implement them. The Dean of Students' Welfare (UG) and (PG) take charge of all the programs and activities (cultural, co-curricular, and extra-curricular) and delegate the work to the different committees in the college. The HoDs supervise and coordinate their specific department and manage the affairs of the department in collaboration with the faculty members. The IQAC ensures the internal quality of the institution. The College administration as well as the IQAC works hand in hand to ensure the best in the institution. The Exam Committee takes charge of all examination-related activities in the college. They are responsible for the smooth conduct of the University Examinations. Admission committees conduct the admission procedure for different courses and classes.

Through the Students Council, students are involved in college governance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Flowing from the Vision and Mission Statement of Unity College, the policies of the college are formulated considering the short, medium, and long-term development plans, and are in alignment with the policies of the affiliating University and the UGC. The plans and policies of the college focus on current trends and pivotal forces at the higher education level.

A strategic plan in consultation with various Departments and Committees based on the academic schedule given by the affiliating university, is designed at the beginning of the academic calendar.which is reflected in the academic calendar.The Strategicplan was thoroughly discussed during the staff meeting and all the departments and various committees were directed to implement the same during the session. The plans articulated are communicated to the target groups like faculty, students, staff, and other stakeholders through meetings, emails, and other forms of communication to ensure inclusion and participation. To ensure the development of the college, all the planning and execution are monitored regularly.

The IQAC formed various committees to conduct curricular, extracurricular, and extension activities. The HoDs and Co-ordinators of various committees formulated the action plans of the department and committees. The action plans are discussed by the IQAC and approval is taken from the Principal.

The strategic / action plans at Unity College are always mindful of addressing the needs of all the stakeholders in a balanced manner.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by a Governing body – Amity Welfare Society which is headed by the Chairman. It is a Policy-making body of the Institution and meets frequently to discuss the agenda prepared by the Principal and the Administrator. The Governing body also reviews the performance of the institution, approves thebudget, discusses and approves new proposals, etc. This is the highest decision-making body of the Institution. The Code of Conduct and Service Rules Handbook is approved by the Governing Body.

Following the Institutional SWOC analysis, through deliberations and consultations with all stakeholders, Strategic Plan 2022-2023was evolved and successfully implemented.The Governing Body of the College meets at least thrice or four times a year to discuss issues regarding the overall development of the College.

Internal Quality Assurance Cell (IQAC) The IQAC is an advisory body and is considered the think-tank of the college. It comprises the Principal, Co-Ordinator, teachers, member/representative of the Governing Body, and other stakeholders like student representatives and representatives from industry, education, corporate sectors, etc. All academic, curricular, extra-curricular, extension, and developmental activities come under the purview of the IQAC. IQAC is responsible for fixing quality parameters for various academic and administrative activities. The IQAC also is responsible for documenting various programs/academic activities.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://unitycollegedimapur.com/organogram/
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user inter faces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Unity College focuses on the financial stability, well-being, and security of its staff.

Interest Free Loan Facility provision is available.

Medical Insurance coverage of Rupees One Lakh for each employee.

Statutory welfare schemes such as Provident Fund (EPF)

Casual Leave, Medical Leave, Special Leave, and Maternity/Paternity leave etc. have been implemented for the benefits of all the staff.

Study Leave to pursue Ph.Ds. The College sanctions leave for

those interested in pursuing their doctoral studies, etc. Leave
to attend FDPs, Seminars, Workshops, etc. The College
encourages the Teaching Faculty to participate in

Professional Development Courses such as FDPs, Orientation,
Refresher Courses, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File]()
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File]()

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	[View File]()
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File]()
Details of teachers attending professional development programmes during the year (Data Template)	[View File]()

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows a systematic Performance Appraisal System for both teaching and non-teaching staff. The performance appraisal system of the teaching staff includes the following

mechanisms:

Principal's Confidential Report Student Feedback Peer Feedback, Self-Appraisal Report Principal of the college maintains confidential report of individual faculty which is used for appraisal. Principal's appraisal is based on his own observation of the respective teachers as well as on his evaluation of the teachers based on their academic achievements in terms of paper presentations, research publications, attending orientation and refresher courses, upgradation of qualifications etc. The Appraisal Reports are analysed and discussed with individual staff members by the Principal and the Administrator. Principal also appraises the management during the board meetings about the performance of the staff. Based on the appraisal, the strengths of the faculty members are appreciated and corrective measures are suggested for shortcomings if any. Performance appraisal system of the non-teaching staff includes the following mechanisms: The appraisal of nonteaching staff is based on the appraisal of performance of the staff by the principal and administrator who take personal interest in appraising and guiding the non-teaching Staff. Based on their performances, appraisal is done and the appraisal reports are analyzed and the report is presented by the Principal to the top management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute has a mechanism for internal and external audits. We have our internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors verifying and certifying the entire Income and Expenditure and the Capital Expenditure of the Institute each year. The management-appointed Qualified Internal Auditors from external resources have been regularly appointed and a team of staff under them does a thorough check and verification of all vouchers of the transactions that are carried out in

eachfinancial year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.65

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College raises its funds through various resources such as fees from students, and Grant In Aid from the Government of Nagaland. In addition to above mentioned sources, college gets funds and research grants from funding agencies like UGC, NAAC, etc. The budget is prepared taking into consideration the requirements of each department, office, and various committees. Budget is presented before the Governing Body and is approved by the same. Utilization of budgeted amount is closely monitored. Special permission is required for non-budgeted expenditures. The grants received from various sources are used towards infrastructure augmentation. Specific Fund is used for giving prizes and scholarships and also for providing management scholarships for meritorious students. Funds specified for conducting Seminars/Endowments lectures, Workshops, extension activities, maintenance of the campus, and improving the infrastructure facility. Welfare measures for bothteaching and nonteaching are also given by the management

from the collected funds every year. Funds are allocated to each department for organizing various academic activities such as conferences, seminars, workshops, training programmes and orientation programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell constantly reviews the strategies to sustain and improve the quality of the institution. At the beginning of every academic year, IQAC frames an action plan and ensures its proper implementation for the overall development of the institution.

Significant contributions made by IQAC during the current year:

As part of its documentation plans, the IQAC created Folders on Drive and shared them with the Departments, Committees, Cells, and Office Staff to collect, process, and retrieve documents for effective and timely preparation and submission of AQAR.

IQAC has put into practice several strategies for the institution's staff to continue their professional development:

Faculty members are encouraged to go for FIP, Refresher Courses, Short Term Courses,Training, Writing Research papers, Professional Programs etc. The IQAC also conducted Professional Development program for both Teaching and Non-Teaching Staff.

Feedback collection, analysis and taking consequent corrective measures to address the issues raised in feedback analysis is another vital area where IQAC is instrumental in maintaining overall standards in teaching-learning processes. Feedback from Students, Teachers, Parents,Alumni, and Staff helps to get an honest and unbiased opinion about the quality of services being rendered at the College level.

A review of various feedbacks is gathered and action upon the

submitted feedback is communicated to stakeholders. Teachers' Self-Appraisal was collected and analyzed. The orientation Program for newly admitted Students was planned and conducted successfully.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has been constituted as per the guidelines specified by NAAC. The primary focus of all initiatives taken by the IQAC is to provide high-quality teaching-learning experiences where they can realize their full potential.The IQAC continuously reviews its teaching-learning process at the end of the semester by conducting review meetings. IQAC, through discussions and recommendations, identifies the need for improvement in teaching-learning and prepares a plan of action for the upcoming session.

The IQAC-prepared Academic Calendar, Activity Calendar, and Important Days to Follow and Celebrate Year, and IQAC is taken as the responsible body for the implementation of the academic calendar and organization of the co-curricular and extension activities.

For this, the IQAC collects feedback from all stakeholders such as Students, Faculty, Parents, Alumni, Staff, and Employers. This helps in identifying our strengths and weaknesses and taking corrective measures to enhance our teaching-learning endeavors. The respective stakeholders, especially faculty, are apprised by the IQAC, about their feedback and areas where they need to improve based on the feedback received.

It monitors the teaching, learning, and evaluation process through the feedback. Based on these reports, incremental quality improvement is identified and re-addressed by IQAC, the College administration, and Management. The IQAC also framed the policy documents to make the teaching-learning and evaluation process more comprehensive and effective.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/wp-content/uploads/2023/12/Academic-Calendar-2022-2023.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://unitycollegedimapur.com/wp-content/uploads/2024/02/Annual-Report-2022-2023.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Unity college strives to make the campus a place where there is equal treatment for men and women and there is fairness for all irrespective of gender.

1. The Women Development Cell of the college works towards ensuring sensitization and genderb awareness amongst all members of the college regarding gender inequality and sexual harassment.

2.. There is inclusive representation of women in all important Committees. The Steering Committees, Facilitation Committees, and other core Committees of the institute include women in decision making positions who leads various activities of the institute. Even the IQAC coordinator of the college is a woman.

3. The counseling cell of the college provides counseling services, to students and staff in emotional and psychological distress, across age, language, gender, sexual orientation and issues, through a trained counselor.

4. The campus has Gender Neutral Spaces to promote a diverse and inclusive environment.

5. Security cameras are installed for safety and security of everyone in and around the campus.

6. There are separate common rooms for both boys and girls.

7. The human resource department maintains transparency in all forms of recruitment and promotion processes. The female faculty constitute 63% of the total teaching faculty members.

File Description	Documents
Annual gender sensitization action plan	https://unitycollegedimapur.com/wp-content/uploads/2023/12/ANNUAL-GENDER-SENSITIZATION-ACTION-PLAN.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://unitycollegedimapur.com/wp-content/uploads/2023/12/Specific-Facilities.pdf
7.1.2 - The Institution has facilities for	C. Any 2 of the above

alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	[View File]()

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

College has Vermicompost pitwhere the litter and organic waste are collected to convert into fertilizers which are used in gardens. Paper waste from the office is given out to vendors to recycle and reuse. Separate dustbinsfor biodegradable and non-biodegradable waste are provided around the campus to collect solid waste. Transport arrangements are made to properly dispose waste away from campus. Organic waste from canteen and hostels are given out to local people rearing pigs.

Liquid waste management

The college produces minimum liquid waste because it does not have laboratories or any such facilities where harmful liquid waste is released. The only liquid waste is from washrooms and canteen which are properly drained in the drainage system.

E-waste management

An e-waste bin has been installed in the campus to collect electronic waste producedfrom home andcollege, handedover to e-circle Dimapur,an e-waste management service provider. Awareness programs and seminars are conducted time-to-timeon e-waste management.

Waste recycling system

All paper waste in college is reused if one side of the paper

is blank orgiven out to vendors for recycling. Food waste from canteen and hostel kitchen is given as pig feeds.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus — **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: — **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has been taking several efforts and initiatives in providing an inclusive environment. The following are the efforts made towards those ends:

- The college celebrates its Annual Cultural Day to promote awareness on cultural diversity. On this day, everyone comes dressed in cultural attire.
- Every last Wednesday of the month is observed as Traditional Day. Everyone comes with some traditional items along with their usual attire.
- The college celebrates various national and international days such as Independence Day, Yoga Day, World Aids Day, Human Rights Day, Women's Day etc. to inculcate a sense of oneness and tolerance.
- In order to provide equal access and opportunities for all the students, the institution has taken initiatives to introduce disabled-friendly and barrier-free environmentcampus.
- English is used as a medium of Communication and Exchange to ensure that there is no discrimination on lingual differences.
- The English Department organizes its annual literary day to develop confidence in the areas of various disciplines of writing and speaking.
- In order to give equal opportunityduringadmissions and appointments, the college follows no reservation policy.
- In order not to distinguish students coming from different socioeconomic backgrounds, the students wear college uniform and carry college bags.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. Blood donation drives have been organized on numerous occasions both within and outside the campus, visit to victims of natural disasters, visit to orphanages, old age homes etc. This is done to teach the students a sense of human values and responsibility towards the society through direct experiences.

2. Programs on legal awareness, traffic rules are conducted to create awareness among the students and employees on the rights and duties as citizens of the country.

3. Seminars on the importance of systematic Voters Education and Electoral participation are conducted within the college.

4. Competitions and awareness programs are organized to spread awareness on constitutional and legal rights of women and children.

5. Human Rights Day, International women's Day, Constitution Day, World Day against Child Labor, World Aids Day. Unity Day etc., are observed to create awareness on unity, integrity, right to live, right against exploitation of women and children, social evils and practices prevailing in society.

6. Programs on cleanliness and environment like Swachh Bharat Mission Campaign, trees plantation etc.are carried out by different clubs and committees of the institution

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://unitycollegedimapur.com/wp-content/uploads/2023/12/List-of-activities-conducted-during-the-period.pdf
Any other relevant information	https://unitycollegedimapur.com/wp-content/uploads/2023/12/Any-other-photos.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Unity college celebrates National and International days enthusiastically every year. Staff members and students take active part in celebrating these days. Celebration of important national and international days, events and festivals is an integral part of the college's co-curricular activities. Throughout the session different days are celebrated by students with guidance of teachers to instill a sense of

citizenship and oneness in the students and to remind them of the significance of such celebrations. The academic calendar is packed with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. To commemorate such important days the college organizes programs which are arranged by the various committees like NCC, NSS, Eco Club, Women Cell, Social Activity Committee etc., along with the participation of the students. Activities such as social work, outreach programs, debates, quiz, slogan, essay, poster and photography competitions are conducted. Such activities sensitize the students on different issues in the world and create an atmosphere of unity, tolerance and understanding. The college observes the following national and international days regularly: Independence Day, Republic Day, National Unity Day, World AIDS Day, World Environmental Day, World No Tobacco Day, International Women's Day, World Day Against Child Labour, International Youth Day, International Yoga Day, Teachers Day, Swacch Bharat and Swacchta Pakhwada.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices

Blood Donation: The hallmark of the institution's excellence lies not only in the field of academics but also in the noble and humane initiatives of the institution. Unity College community is acclaimed for being regular blood donors in the state. With the objective of providing a vital service to the community,the college under the aegis of Red Ribbon Club

initiates blood donation campaign annually. Students are made aware of how voluntary donors are the foundation of a safe blood supply which saves the life of many people. To date 101 Blood donors - students and employees- are registered blood donors.

Financial Aid and Merit Scholarship: Again, to uphold the value, responsibility, and service towards the members of Unity College, the institution extends support to the members through Financial Aid to Staff, Merit scholarships to students. Employees of Unity College can avail interest-free loans, or be sponsored by the institution to purchase personal items required for teaching such as laptops for the employees which can be repaid in EMI. Financial aid in the form of merit scholarships, and other financial assistance are provided to the students in order to facilitate the teaching-learning process. For instance, smartphones to needy students were given during the COVID-19 Pandemic to ensure that the students learn online without any hindrance. And the institution has been providing merit scholarships to students since 2012.

File Description	Documents
Best practices in the Institutional website	https://unitycollegedimapur.com/best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness

Unity College encompasses diverse elements making the institution distinctive and recognizable in its constant endeavour to prepare the learners not just for careers, but for lifelong learning and meaningful connections and contributions to society.

We aim to make our learners be the difference they want to see in the society by expanding their reach and thinking beyond the classroom. Taking this forward, the College has signed an MoU with Nagaland Zoological Park Rangapahar Dimapur for the

enrichment of Herbal Garden at the Park. The Eco Club of the institution conducts regular cleaning activities and planting of various indigenous medicinal plants in the Herbal Garden. The idea behind doing this is to sensitize students about the importance of plants for a sustainable environment, benefitting not only the environment but as a career option for students if taken seriously.

The College distinctiveness is also shaped by its strong Mentor-Mentee program which serves as a sinew to students' emotional, moral, and academic accomplishments reflecting the institution's ability to produce excellent results with high pass percentage and University Toppers consistently over the years since the inception of the College.

Year

Pass Percentage

University Toppers

2022

98.7%

5

2021

98.8%

2

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

Unity College strives to impart skill –based quality education and promote a student-centric atmosphere where curricular and co-curricular activities go hand in hand for the purpose of all round development of students which will lead to creating successful future citizens of the country.

In tune with the above objectives, the college IQAC has chalked out the following action plan to work on for the year 2022-2023:

1. The college plans to organize regular capacity building workshop/training programme for the teaching and non-teaching staff.
2. The college shall endeavour to establish linkage with outside organizations/agencies for research collaboration.
3. The college plans to hold seminar, conference of national and international repute to strengthen the research base of the teachers and the students,
4. During the next academic year, the college plans to increase the use of ICT in teaching learning process.
5. The college intends to put special effort to strengthen the Alumni Association and increase Alumni engagement in the college activities.
6. The college plans to evolve strategic plan to generate more alternative energy through solar power and increase the solar energy alternatives.
7. The college shall strive to have more engagement and collaboration with parent-teacher association.