YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Unity College
• Name of the Head of the institution	Dr. Lichumo Enie
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	
• Mobile no	8575604619
• Registered e-mail	unitycollegedimapur@gmail.com
• Alternate e-mail	office@unitycollegedimapur.com
• Address	Residency Colony Near Nagaland University Residential Complex
• City/Town	Dimapur
• State/UT	Nagaland
• Pin Code	797112
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**Nagaland University**	
• Name of the IQAC Coordinator	**Dr. Adani Ngullie**	
• Phone No.		
• Alternate phone No.		
• Mobile	**9436423535**	
• IQAC e-mail address	**iqac@unitycollegedimapur.com**	
• Alternate Email address	**office@unitycollegedimapur.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://unitycollegedimapur.com/wp-content/uploads/2022/08/AQAR-20-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://unitycollegedimapur.com/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.44**	**2021**	**16/11/2021**	**15/11/2026**

6.Date of Establishment of IQAC	**21/09/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**Grant in Aid**	**Govt. of Nagaland**	**2022**	**200000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	9
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)
To foster collaboration and to facilitate the advancement of knowledge through interactions, the college has signed MOU/MOA with institutions under the care of IQAC. Prepared Activity Calendar for Even Semester 2021-2022 to be implemented by the Departments and various Committees/Clubs. Organized inter and intra-institutional workshops, and seminars on themes related to research and Unity. Invited subject experts on various fields and organized talks, seminars, workshops, and training As a part of the beautification drive, IQAC carried out Campus Mural Painting; also rigorously enforced Zones within the Campus. Feedback was collected from students and teachers; they were analyzed and communicated to the Board of Management for necessary action.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct more extension activities	IQAC prepared Activities Calendar. Based on that various Committees carried out extension activities in an around
To upgrade Books in the Library	638 books purchased, number of Books in the Library is increased to 9142
To buy more Computers for academic related purposes	100 more Computers have bought for academic related purposes
To motivate the Faculty to attend Faculty Development Programs	Three Faculty have attended Faculty Development Programs
To conduct Research related workshop/Seminar for Faculty	Conducted One Day Workshop on Basic Research writing for the Faculty
To sign MOU with other institutions/ agencies	Signed two institutional MOU with Dimapur Government College and Tetso College, Sovima, Renewed MOU with Heritage Publications, Dimapur.
To Collect Teachers Self Appraisal and Students Feedback	Teachers Self Appraisal was collected Collected feedback from outgoing students 2022 on teaching-Learning, Co-curricular Aspects, Administration and Infrastructure, Library, other facilities of the College
Improvement of Infrastructure	Newly constructed building which includes library, computer lab, and spacious classroom with elevator.
13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	16/02/2022

15.Multidisciplinary / interdisciplinary

The Institution is affiliated to Nagaland University. The University adopted the CBCS pattern from the academic session 2022-23. As per the CBCS pattern, the university has redesigned the academic programs to include multidisciplinary/interdisciplinary courses as electives. All programmes are designed in such a way that students get maximum flexibility to choose elective courses offered by other Departments. In view of the NEP, university has initiated new interdisciplinary centres integrating different departments in addition to the existing inter/multidisciplinary research and academics. The University is proactively working towards implementation of the suggestions given in the NEP and will offer more multidisciplinary courses. As per the regulations and guidelines of the university we will follow the same.

16.Academic bank of credits (ABC):

Unity College is an affiliated institution of Nagaland University. As per the National Education Policy 2020, the University is working towards implementing the Academic Bank of Credit (ABC) in order to facilitate academic mobility of students. As and when the University informs the College about the necessary action for implementation of ABC, the College will automatically adopt the policy guidelines for the appropriate credit transfer. From this academic session 2022-23 the Institute has been following the pattern of CBCS adopted by the university.

17.Skill development:

The College runs skill development programmes for the overall development of the students in order to mitigate the requirement of 21st century skills in the society. Since 2011 the college has been running Career Oriented Courses like Tally, Basic Computer Courses, Advanced Excel, Business Communication Skills, Certificate Program for Professionals using MS Office, Certificate in Basic Computer Hardware fundamentals, Web Designing Fundamentals, Certificate in FA Systems Fundamentals, Certificate in Network Administration,

Personality Development for Employment, Basic Services in Tourism and Hospitality, Certificate Course in Showroom Operations: Retail Trainee Associate, Certificate Course in Business Correspondent (Banking Financial Sector). These skill based courses were successfully completed during the last five years. In 2020, the institute entered into a collaboration with National Council of Vocational and Research Training New Delhi to implement Vocational Courses. At the moment the institute is successfully running the following skill development programmes. Diploma in Computer Science Certificate in Personality Development Diploma in Internet Application and E-Commerce

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute encourages the learning of national language Hindi by offering Hindi as an Elective Paper. Moreover, in order to preserve and spread culture and tradition the College organises various activities such as Traditional Day on the last Wednesday of every month, Cultural Day, Celebration of Hindi Divas, etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Being an affiliated College of Nagaland University, the institute follows the Syllabi prepared by Nagaland University. The University designs the Programs keeping in mind the national and global requirements. The University has adopted the CBCS pattern from 2022-23 for the UG Course. As per CBCS guidelines, the university reconstructed the syllabi of all the programmes. In restructured programmes university included the outcomes in the form of objectives of the courses and programmes. The Course and Program outcomes are discussed with the students at the end of the academic year.

20.Distance education/online education:

As an affiliated College of Nagaland University the College follows the Programs offered by the University. However, as Nagaland University does not provide Distance Education programs, the College realising the need and importance of distance education started a study centre of IGNOU in 2011. The College has adopted Online Education ever since the pandemic. Keeping in mind the new National Education Policy online Education is provided to the students through platforms like Coursera and Google Classrooms. Teachers are encouraged to share materials, notes, assignments through Google Classrooms.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	**13**

File Description	Documents
Data Template	View File

2.Student	
2.1 Number of students during the year	**1657**

File Description	Documents
Institutional Data in Prescribed Format	View File

| 2.2

 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | **300** |

File Description	Documents
Data Template	View File

| 2.3

 Number of outgoing/ final year students during the year | **441** |

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	**48**

File Description	Documents
Data Template	View File

| 3.2 | **6** |

Number of sanctioned posts during the year	

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**61**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**1,34,03,328.60**
4.3 Total number of computers on campus for academic purposes	**160**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being an affiliated College, the curriculum overview is provided by Nagaland University. Depending on our resource potentiality, institutional goals and concern for the students, we impart quality education. The institution has a developed structure and an effective implementation of the curriculum. Following are the various means through which it executes the curriculum.

Academic Calendar: Academic Calendar is prepared as per the Nagaland University academic schedule.

Teacher's Diary: The Teacher's Diary includes the lesson plan, course structure, course objectives, content topics, book references, and the expected outcome from the students by learning through the topics prepared by respective faculty members at the beginning of each semester. It gives an overall view of how the teacher will handle the class throughout the semester.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://unitycollegedimapur.com/wp-content/uploads/2022/12/1.1.2-2.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As Unity College, is affiliated with Nagaland University, the College follows the calendar issued by the University strictly and accordingly plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level Academic and Activity calendar. In case of revision of academic calendar by the university, the institute incorporates the necessary changes accordingly. The academic calendars help faculty members to plan their respective course delivery research work academic and co-curricular activities. The Heads of Departments conduct regular departmental meetings to distribute workload, allot topics, plan the activities of the department, and review the completion of the syllabus as per the lesson plan prepared by faculty members.

Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Internal Assessment tests (IA), assignments, presentations, and seminars are part of the Continuous Internal Evaluation (CIE) of students. The Principal frequently reviews the semester's progress and provides suitable suggestions through formal meetings with Heads of Departments and if necessary informal discussions with faculty.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://unitycollegedimapur.com/wp-content/uploads/2022/12/1.1..2.pdf

1.1.3 - Teachers of the Institution participate in **B. Any 3 of the above**
following activities related to curriculum
development and assessment of the affiliating
University and/are represented on the
following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1533

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum that the college follows is decided by the parent university, Nagaland University. Apart from the introduction of courses by the University, the institution is making all efforts to integrate issues relevant to professional ethics, gender issues, human values, environment and sustainability as part of the day to day learning experience.

Course offered by the Departments of Sociology, Education, Environmental Studies, and Commerce at the UG level imparts knowledge on all important aspects of the environment, issues on Gender and Child rights, and Personality Development with objectives to prepare the students to equip themselves for their future studies, help in refining the personality of the students and to help them to face challenges of the bigger world. The paper, Entrepreneurship Development offered in B.Com 5th semester acquaint the students with entrepreneurial growth and culture; imbibe in them the spirit of entrepreneurship as also to make them familiar with the different areas of the economy that can be exploited for business purposes. Various clubs and committees of the College also integrate crosscutting issues. Numerous activities have been conducted which have benefitted various sections of society like the Covid-19 patients, orphans and old age homes.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

116

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students   **B. Any 3 of the above**

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://unitycollegedimapur.com/wp-content/uploads/2022/12/studentfeedback-2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows   **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://unitycollegedimapur.com/wp-content/uploads/2022/12/studentfeedback-2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

690

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1544

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The subject teachers identify both the slow and advanced learners in the process of continuous assessment, and the same is recorded in the Teachers Diary. The subject teacher prepared the list and submitted to the Principal through the HOD. The approved list is forwarded to the students through their respective mentors. A separate routine is set aside for remedial classes for slow learners. Here the teachers emphasize the students for extra tutorials on the selected topics and conduct tests on questions from previous years. The teachers give prompt feedback when required. Mentors update on the performance of their mentees and the same is conveyed to the parents. During the pandemic, special online classes were conducted for slow learners. Research topics are discussed to create research interests. Advanced learners were given guidance on competitive exams. Books on current affairs were made available, and students were also encouraged to avail e-resources and e-library facilities. Mentors identified the interest and talents of advanced learners in various domains. They were constantly motivated and encouraged to participate in extra-curricular activities like debate, symposium, and extempore speech. Students were encouraged to write model answers based on the University question paper. Students were oriented with marks-scoring strategies. Advanced learners are constantly guided and encouraged to participate in various competitions.

File Description	Documents
Paste link for additional information	<u>https://unitycollegedimapur.com/wp-content/uploads/2022/12/2.2.1_advancelearner.pdf</u>
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1766	48

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute is practicing different student centric learning methods to enhance their learning ability.

Experiential learning:

Students are allowed to conduct experiments independently in practical classes. Mini projects at third year level and major projects at final year level will help in imparting the required technical skills to the students. They are encouraged to do the internships in industries & industrial visits as a part of industry institute interaction. Study tours are also organized by different departments.

Participative Learning:

Students are motivated to participate in Quiz Competitions, Paper Presentation, Technical Seminars and Online Certification Courses to get the participative learning environment. Student development programs and workshops are conducted to enhance the learning capabilities of the students and students are given opportunity to take part. During lockdown such activities were organized using online platforms and students were given the role of hosting the webinars.

Peer Group Learning:

Students are divided into groups and presented various syllabus related topics. During lockdown Peer teaching sessions were conducted on Google Meet. Peer Task assignments are also given to the students, whereby students coordinates and collaborated with each other to complete the assigned tasks.

Survey Learning:

Students participate in all India Education Survey. The survey included a detailed study of the prevailing education system with a view to assess the quality of education, administrative system and performance of schools in villages and rural areas inside Dimapur District.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://unitycollegedimapur.com/program-outcomes/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The role of Information and Communication Technologies (ICT) in teaching learning process ensures that students play an active role in the learning process. The college has prioritized use of ICT in teaching -learning. The teachers use blended learning in imparting knowledge to the students. In the year 2020 due to pandemic, educational system changed dramatically.With the distinctive rise of e-learning, the teaching and learning has undertaken more on a digital platforms. Faculties are engaged in online classes, while also attending online workshops/ Seminars on Digital skills and tools of teaching and learning. College has organized Workshop on Using of ICT to enhance the skills of teaching.

Online Classes – Google classrooms are created and e learning resources are provided to the students. Classes are held through

Google Meet using PPTs. For practical classes we are using the Lightboard Technology.

PowerPoint presentations- Faculties are encouraged to use PowerPoint presentations in their classroom teaching by using LCD's and projectors. Regular online classes, Class tests assignments are conducted in Google classrooms.

Video lecture- Recordings of video lectures are shared in Google classroom for long term learning and future referencing.

Online competitions- Various technical events and management events such as Poster making, Project presentations, Business quiz, Debates, paper presentations etc. are being organized with the help

of ICTs.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

48

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The detailed academic calendar is prepared before the start of the semester, which includes date of midterm, end term examination, results declaration, Classes reopening, Holidays, etc. Separate Examination cell comprising Principal as Exam Superintendent, an Exam Coordinator, senior faculty members and a team of teaching and non-teaching staff members spearheads the examination process. The allotment of the invigilation duties, seating arrangements and schedule of the subjects are controlled by Exam Coordinator. The Institute has a robust and transparent system of mechanism for internal assessment through question paper distribution system (QPDS) Continuous Internal Evaluation (CIE) of students. The question paper is prepared as per the norms of the University. During lockdown, the teachers upload the question bank in the Google Classroom. The Institute maintains very strict, impartial, impersonal, confidential vigilant in smooth conduct of IA tests aided with in-house supervision, strictly adhering to university norms. Any discrepancy in the evaluation is duly addressed. IA marks

are intimated to Students through email. The process of internal assessment mechanism includes formative and summative modes. Formative assessment is done according to a graded metric based on Tests, Assignments and projects, Field visit, report writing, Seminars, Presentation, Class interaction, Participation in college activities. Personal feedback is given to students. Difficulty sessions, often including peer learning and peer evaluation are taken by the teachers. Summative mode, students take a semester-end examination on the university pattern, answer scripts are marked and necessary feedback is given.

File Description	Documents
Any additional information	View File
Link for additional information	https://unitycollegedimapur.com/academics/internal-assessments/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has an effective mechanism for redressing grievances pertaining to internal and external assessment. The internal assessment marks, once finalized by the concerned subject teachers are handed over which are then moderated by the HoD's to ensure error free result. Students with genuine case unable to write internal test are allowed to appear the test after producing proof of Medical Certificate or other required documents as proof. Grievances raised by students are effectively communicated to the University for necessary action. The responses for the grievances from the University are communicated to the students immediately. Internal assessment is done on a regular and continuous basis the internal assessment marks, once finalized by the subject teachers are then moderated by the HODs to ensure error free result. In order to ensure transparency, the result is displayed on the notice board. Students, if at all they have any grievance related to their marks can report to the head of the department and if the grievance is genuine then the HOD forwards the matter to the exam committee for necessary action. The exam committee takes up the matter and resolves the issue at the earliest. Students with guinene case unable to write internal test are allowed to appear the test after producing proof of Medical Certificate or other required documents.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://unitycollegedimapur.com/internal-complaint-redressal-cell/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College has clearly stated learning outcomes of the Programs and Courses.

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- **A hard Copy of syllabi and Learning Outcomes are given to each students at the time of admission and is available in the departments for ready reference to the teachers and students**
- **Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are also uploaded to the Institution website for reference.**

The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and College Committee Meeting.

The students are also made aware of the same during Mentor-Mentee Classes

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://unitycollegedimapur.com/program-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In each of the departments, guidelines for teachers and students for internal assessments are prepared as per the university guidelines. Before the session begins, teaching plans are prepared and discussed

in order to guarantee continuous internal evaluation. Even though the college frames a uniform pattern of assessment according to university guidelines still faculty members are given some flexibility in deciding on the kind of assessment so that creativity is non compromised. Internal assessments are done based on various criteria such as class test, assignment, project, presentation, midterm examination and participation in co curricular activities which incorporates overall performance evaluation.

Department of Commerce, Sociology, Education and Economics conduct individual project work by the students according to their specialization. The students present their work and undergo viva which is evaluated both by internal and external subject expert. External examination is conducted by the university at the end of each semester. Proper procedures are followed by the university in the examining, chief examining, scrutinizing, moderation and declaration of result. The Institution has an Alumni Association which the alumni committee maintains record of the passed out students. This Association functions as an extended forum giving important inputs to the academic as well as infrastructural suggestions for the betterment of the college. This engagement has borne fruit in terms of more students opting for higher education as well as getting placed in jobs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://unitycollegedimapur.com/program-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

444

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://unitycollegedimapur.com/wp-content/uploads/2023/02/Annual-Report-2021-2022-2.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://unitycollegedimapur.com/students-satisfaction-survey/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Unity College does not have any defined ecosystem including an incubation center established under the mandate from any statutory authority but the college has been making all efforts to create an atmosphere of innovation and creativity so as to facilitate the creation and transfer of knowledge through activities related to:

a) Research Publication

b) Research Committee

c) Career Counseling and Placement Cell

d) Adoption scheme

e) Youth Festivals

f) Clubs

g) Enabling initiatives

The points are elaborated in the supporting file uploaded.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://unitycollegedimapur.com/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is sensitive towards social issues and understands its responsibilities towards the society. The College also recognizes the fact that students apart from being degree holders also need to be socially responsible. Towards this end the college takes up various initiatives to inculcate among the students the habit of community service. Activities in the Institute involving the students with the objective of sensitizing various social issues and strengthening community participation for holistic development are carried out inside the campus under the banner of various committees. Through the clubs and the committees, the students are encouraged to take active part in outreach and extension activities. Over the years numerous activities have been conducted which have benefitted various sections of the society like fire victims,

orphans, and old age homes. Activities conducted under this criterion is further elaborated in the additional information uploaded

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/wp-content/uploads/2023/02/Annual-Report-2021-2022-2.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2263

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	[View File](#)
Any additional information	[View File](#)
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Unity College, established in the year 2007, is a 3.3-acre campuswith 7341.56 sq. mts. built-up area, and is permanently affiliated to Nagaland University. The college offers 06 (six) UGArtscourses,02 (two) Commerce courses, and 03 (Three) PG programs. The College accommodates 1600 students. IGNOU contact Programmes arealso conducted in the college. The campus is located in a peacefuland serene environment. There are 04 (four) main academic buildingshousing numerous classrooms (28 including 1 computer lab), (altogether the college has 160 computers), an administrative block housingsomeclassrooms, and a cafeteria. The buildings accommodate the chamberof the Chairman (01), Principal (01), Administrator (01), VicePrincipal (01), Dean's office (02, UG as well as PG), Examination section (01), Seminar hall (01), Classrooms (28), Smart Classrooms(02), Computer Lab (01), Conference room (01), Museum (01), Staff rooms (01), Student Council Room (01), Alumni Room (01), Readingroom (01), Library (01), Girls Common room (01), Boys Common room(01), Washrooms (two toilet blocks and toilets on each floor), NSSRoom (01), NCC Room (01), Counseling cum Medical room (01), IQACRoom (01) and Cafeteria (01). The campus also houses a ladieshostel (01).

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://unitycollegedimapur.com/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College believes in providing students with adequatefacilities that would contribute to the overall growth andpersonality development of the students. The College has aspacious and eco friendly campus that is suitable to conductvarious programs and activities.Every year the college organizes its Annual Cultural Day, Freshers day, Unifest (youth festival) in thecollege lawns attended by all the Students of the college,Faculties, Alumni, Invitees and others. The Annual Sports week isorganized with much enthusiasm in the college compound itself. The college ground is also converted to futsal ground or cricket ground as per the requirements of the games.Thecollege compound also houses a volley ball court,Badminton Court, and a Basket Ball Court. The Recreation Room ofthe college serves as the centre for indoor games such as TableTennis, Carrom, Chess etc. International Yoga Day is also observedin the college lawns that witness many participants numberinghundreds.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://unitycollegedimapur.com/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>https://unitycollegedimapur.com/infrastructure/</u>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25,612,048

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has an excellent collection of books, journals, reference books, back volume of journals. Library has added 638 new books during the academic session 2021-2022. The total collections stand around 9142 volumes and subscribed to around 30+ journals and periodicals.

Library can also access to about 6000+ e-journals and 31,00,000+ e-books through N-List Program of INFLIBNET.

Unity College Library installed Integrated Library Management System namely KOHA in the year 2016. The software has a vast range of features including acquisitions, creating of patrons, circulation, cataloguing, generating reports, etc. Library has a provision of

OPAC (Online Public Access Catalogue) where students and faculty can search a book by author, title, subject. All the documents have been classified as per AACR II of Dewey Decimal Classification (DDC) and systematically shelved on Open Access.

Library has a reading capacity of around 100 seats with air-conditioned. Computers with internet facilities, photocopying machine are provided in the library for the users.

ILMS software : KOHA

Nature of automation : Partial

Version : 17.11.04.000

Year of Automation : 2016

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://unitycollegedimapur.com/library-2/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.6

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

115

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College upgrades its IT infrastructure regularly to meet technical requirements. Computers are available for the students at various Laboratories and facilities. Every Department has adequate number of laptops for their technical needs. The staff rooms are either provided with LAN or Wi-Fi facility to enhance the teaching - learning process. The Wi-Fi facility in the library was introduced in March 2015. The College administration offices have adequate IT infrastructure and ERP software to record and maintain the student and faculty database. Bandwidth available of internet connection in theInstitution (Leased line) is 300 MBPS. The College as it plans towards the usage of Information and Communication Technology at all levels of interactions with the stakeholders of the College, has a well-established Enterprise Resource Planning (ERP) system.This system helps the College to collect, store and manage data effectively from various departments and units. All offices and Departments of the College are ICT enabled and this promotes the usage of the ERP system. Koha, a Library Management Software keep track of the books and journals. The attendance marking system for students has been computerised with the use of tabs, which provide the attendance ofeach student on a day-to-day basis.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://unitycollegedimapur.com/crc/

4.3.2 - Number of Computers

160

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

39,012,823.45

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical and academic facilities including classrooms, seminar halls, conference rooms, computer laboratories, etc. are made available for all the students and staffs.Maintenance is done on a daily basis. The maintenance and cleaning of the class rooms are done with the efforts of the House Keeping Staffs and vendors registered with us for taking care of Electric and Plumbing works. The college has two Computer Labs with adequate number of computers and internet connections and the utility software are installed and updated as and when required. The library is also well equipped with Koha software with all necessarily required computers.All these computers are well maintained and being repaired as and when required by the vendor registered with the institute. The ICT smart class room is maintained by the supplier as it is in warranty period of the instruments. The college website is maintained and updated regularly by the Website Committee. The maintenance of generator is regularly done with its company persons as and when required. The water tanks are being cleaned regularly. All the fire equipment are regularly upgraded as and when required by the local party.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://unitycollegedimapur.com/crc/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1165

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

49

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://unitycollegedimapur.com/wp-content/uploads/2022/12/5.1.3-merged.pdf
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

255

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

255

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

Nil

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

58

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has an efficient Student body- Unity College Student Council for the Undergraduate as well as for the Post Graduate students. The members of the Student Council are elected through a process of fair and transparent elections which are conducted annually. The Council conducts regular meetings to discuss issues related to student's welfare and represent the students both in the college as well as in inter-college events. They serve as a link between the students and the faculty and also with the Administrative board which helps in the smooth functioning of the academic system. Student representations in the important committees of the College are as follows:

The College has a Sports Secretary, Asst Sports Secretary, Cultural Secretary and Asst Cultural Secretary in the Student Council who plan and assist in the sports related events and Cultural events organized by the College. Eco Club, Young Indians, NSS, NCC, Women Development Cell-ICC and Disciplinary Committee have Student Coordinators who contribute actively in the functioning of the Clubs or Committees. The General Secretary of the Student Council is a member of the IQAC.The College has an Alumni Student Association which works closely with the Alumni Committee.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/student-council/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a fully fledged and functional Alumni Association. The College encourages the graduating students to enroll in the Alumni Association. The Association is provided with its own office for conducting meetings and discussion of future plans. The Association meets periodically to discuss on ways and means to improve the academic environment of the College. In addition to this, an annual Alumni Meet is organized at the college. The Association takes active part towards the development and growth of the college through financial contributions and various other means.

In the year 2021-2022, the Alumni Association organized an

"Achievers talk" where Alumni from various fields were invited to share their experiences a way of motivating the students. Besides this, the Association has also made financial contribution to the college.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The leadership of the college is committed to fulfill the vision and mission of the college.

Mission:

To impart holistic education in order to promote fostering of global competencies.

To enable and empower students to be self-reliant, and inculcate a value system and help in the quest for excellence.

To illuminate and guide the students on the right path in order that they become responsible members of their family and society.

Vision

We enshrine in our vision the ideal of imparting quality higher education that adheres not only to national but international standards. We believe in empowering our students with an education that hones life skills and employability. We foster an enduring

sense of discipline and single minded dedication to work.

Core Values

INTEGRITY

EXCELLENCE

LEADERSHIP

RESPECT

DIVERSITY

EMPOWERMENT

In order to fulfill the vision and mission, the College promotes a culture of participative management.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/mission-vision/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The decentralized governance model is evident in the institution as the Governing Body has entrusted all the academic decisions to the Principal. The Principal, as the head of the institution, offers leadership to the College in all its activities and sets the tone for the various activities, both academic and non-academic. The Principal keeping in mind the vision and mission of the institute formulates the working procedures and entrusts the teachers to implement them. The Dean of Students' Welfare (UG) and (PG) take charge of all the programmes and activities (cultural, co-curricular and extra-curricular) and delegates the work to the different committees in the college. The HoDs supervise and coordinate their specific department and manage the affairs of the department in collaboration with the faculty members. The IQAC ensures the internal quality of the institution. The College administration as well as the IQAC works hand in hand to ensure the best in the institution. Exam Committee takes charge of all examination related

activities in the college. They are responsible for the smooth conduct of the University Examinations. Admission committees conduct the admission procedure of different courses and classes.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/organogram/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The policies of the college are formulated considering the short, medium and long term development plans, and are in alignment with the policies of affiliating University and the UGC. The plans and policies of the college focus on current trends and pivotal forces in higher education level.

A perspective plan was framed by IQAC in the beginning of the academic session which is reflected in the academic calendar. Based on the academic schedule given by the affiliating university, academic calendar was prepared.The perspective plan was thoroughly discussed during the staff meeting and all the departments and various committees were directed to implement the same during the session. The plans articulated are communicated to the target groups like faculty, students, staff and other stakeholders through meetings, mails and other forms of communication. To ensure the development of the college, all the planning and execution are monitored regularly.

Various committees were formed to conduct curricular, extra-curricular and extension activities. The HoDs and Co-ordinators of various committees formulated the action plans of the department and committees. The action plans are approved by the by the principal through IQAC. The teacher's dairies were provided to the faculty members to note down the daily activities and signed fortnightly by the HoDs and monthly by the Principal.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://unitycollegedimapur.com/wp-content/uploads/2022/12/6.2.1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by a Governing body – Amity Welfare Society which is headed by the Chairman. It is a Policy making body of the Institution and meets frequently to discuss the agenda prepared by the Principal and the Administrator. The Governing body also reviews the performance of the institution, approves the budget, discusses and approves new proposals, etc. This is the highest decision making body of the Institution. The Code of Conduct and Service Rules Handbook is approved by the Governing Body.

Internal Quality Assurance Cell (IQAC)

The IQAC is an advisory body and is considered the think-tank of the college. It comprises the Principal, Co-Ordinator, teachers, member/representative of the Governing Body, and other stakeholders like student representatives and representatives from industry, education, corporate sectors, etc. All academic, curricular, extra-curricular, extension, and developmental activities come under the purview of the IQAC. IQAC is responsible for fixing quality parameters for various academic and administrative activities. The IQAC also is responsible for documenting various programs/academic activities.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/iqac/
Link to Organogram of the institution webpage	https://unitycollegedimapur.com/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in   **A. All of the above**

areas of operation Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has an effective welfare measure for Teaching and Non Teaching Staff. Interest Free Loan Facility provision is available. Medical Insurance coverage of Rupees One Lakh for each employee. Statutory welfare schemes such as Provident Fund (EPF) Casual Leave, Medical Leave, Special Leave, Maternity/Paternity leave, etc. have been implemented for the benefits of all the staff. Study Leave to pursue Ph.Ds. The College sanctions leave for those interested in pursuing their doctoral studies, etc. Leave to attend FDPs, Seminars, Workshops, etc. The College encourages the Teaching Faculty to participate in Professional Development Courses such as FDPs, Orientation, Refresher Courses, etc. Counseling Center: The College has a counseling center which can be availed by the teaching, nonteaching, and students.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/hr-policies/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows a systematic Performance Appraisal System for both teaching and non-teaching staff. The performance appraisal system of the teaching staff includes the following mechanisms:

Principal's Confidential Report Student Feedback Peer Feedback, Self-Appraisal Report Principal of the college maintains confidential report of individual faculty which is used for appraisal. Principal's appraisal is based on his own observation of the respective teachers as well as on his evaluation of the teachers based on their academic achievements in terms of paper presentations, research publications, attending orientation and refresher courses, upgradation of qualifications etc.

The Appraisal Reports are analysed and discussed with individual staff members by the Principal and the Administrator. Principal also appraises the management during the board meetings about the performance of the staff. Based on the appraisal, the strengths of the faculty members are appreciated and corrective measures are suggested for shortcomings if any.

Performance appraisal system of the non-teaching staff includes the following mechanisms:

The appraisal of nonteaching staff is based on the appraisal of performance of the staff by the principal and administrator who take personal interest in appraising and guiding the non-teaching Staff. Based on their performances, appraisal is done and the appraisal reports are analyzed and the report is presented by the Principal to the top management.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/feedback/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute has a mechanism for internal and external audits. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualified Internal Auditors from external resources have been regularly appointed and a team of staff under them does a thorough check and verification of all vouchers of the transactions that are carried out in each financial year.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/financial-management-and-resources-mobilization/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College raises its funds through various resources such as fees from students, and Grant In Aid from the Government of Nagaland. In addition to above mentioned sources, college gets funds and research grants from funding agencies like UGC, NAAC, etc. The budget is prepared taking into consideration the requirements of each department, office, and various committees. Budget is presented before the Governing Body and is approved by the same. Utilization of budgeted amount is closely monitored. Special permission is required for non-budgeted expenditures. The grants received from various sources are used towards infrastructure augmentation. Specific Fund is used for giving prizes and scholarships and also for providing management scholarships for meritorious students.

Funds specified for conducting Seminars/Endowments lectures, Workshops, extension activities, maintenance of the campus, and improving the infrastructure facility. Welfare measures for both teaching and nonteaching are also given by the management from the collected funds every year.

Funds are allocated to each department for organizing various academic activities such as conferences, seminars, workshops, training programmes and orientation programmes.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/financial-management-and-resources-mobilization/
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes

As per NAAC guidelines, IQAC is well established and actively running. It has contributed significantly to institutionalizing quality assurance strategies. The Internal Quality Assurance Cell constantly reviews the strategies in order to sustain and improve the quality of the institution. At the beginning of every academic year, IQAC frames an action plan and ensures its proper implementation for the overall development of the institution.

Significant contributions made by IQAC during the current year:

Prepared Academic and Activity Calendar, and accordingly Co-curricular activities were carried out throughout the year. Conducted Review Meetings with HoDs.

IQAC Prepare the Important International and National Days to celebrate in 2021-2022 and assigned them to the Departments, Committees, and Clubs. All the assigned activities were conducted by the respective department and committees.

Workshops, Seminars, and Webinars, Lecture Series invited experts throughout the year are planned and conducted. Remedial Classes for the students were also conducted. The College Fest "Unifest"initiated by IQAC was held.

A workshop on basic research writing for the teachers was conducted. Research Cell has signed an MOA with Heritage Publications, Dimapur. IQAC has also signed two institutional MOUs for Academic Collaboration with two colleges.

A review of various feedbacks of Students is gathered and action upon the submitted feedback is communicated to stakeholders. Teachers' Self-Appraisal was collected and analysed. The orientation Program for New Admitted Students wasplanned and conducted successfully.

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File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/iqac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously institute reviews its teaching learning process at the end of semester by conducting review meetings. IQAC, through discussions and recommendations, identifies the need for improvement in teaching-learning and prepares a plan of action for the upcoming session .The IQAC is taken as the responsible body for the implementation of the academic calendar and organization of the co-curricular and extension activities. Specific formats prepared by IQAC are used to collect information from Students. It monitors teaching, learning and evaluation process through the feedback. Based on these reports, incremental improvement in quality is identified, re-addressed by IQAC, the College administration, and Management.

The IQAC also framed the policy documents to make teaching learning and evaluation process more comprehensive and effective.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/iqac/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://unitycollegedimapur.com/wp-content/uploads/2023/02/Annual-Report-2021-2022-2.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Unity college strives to make the campus a place where there is equal treatment for men and women and there is fairness for all irrespective of gender.

1. **The Women Cell of the college works towards ensuring sensitization and awareness regarding gender inequality and sexual harassment through various programs such as, organizingsensitization drive about various issues related to maintaining dignity of college uniform, harassment, eve-teasing, discipline, etiquette etc., and observing International Days relatedgender equality and women safety.**
2. **There is inclusive representation of women in all important Committees. The Steering Committees, Facilitation Committees, and other core Committees of the institute include women in decision making positions who leads various activities of the institute. Even the IQAC coordinator of the college is a woman.**
3. **A trained counselorof the college provides counseling services, to students and staff in emotional and psychological distress, across age, language, gender, sexual orientation and issues.**
4. **The campus has Gender Neutral Spaces in order to promote a diverse and inclusive environment**
5. **Security cameras are installed for safety and security of everyone in and around the campus.**
6. **There are separate common rooms for both boys and girls.**

File Description	Documents
Annual gender sensitization action plan	https://unitycollegedimapur.com/wp-content/uploads/2022/12/ANNUAL-GENDER-SENSITIZATION-ACTION-PLAN.docx.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://unitycollegedimapur.com/infrastructure/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:College has a Vermicompost pit in the campus where the litter and organic waste are collected to convert into fertilizers which are used in gardens. Paper waste from the office is given out to vendors to recycle and reuse. Separate dustbins for biodegradable and non-biodegradable waste are provided . Organic waste from canteen and hostels are given out to local people rearing pigs.

Liquid waste management: The college produces minimum liquid waste because it does not have laboratories or any such facilities where harmful liquid waste is released. The only liquid waste is from washrooms and canteen which are properly drained in the drainage system.

E-waste management: Unity college has signed a MoU with e-Circle, Dimapur which is an e-waste management service provider. Thestudents and staff contribute to the e-waste bin. The college collectsthe e-waste produced from the office and hands it over to the e-circle member. UPS batteries are recharged/repaired/exchanged by the suppliers.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	[View File]

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has been taking several efforts and initiatives in providing an inclusive environment. The following are the efforts made towards those ends:

- **The college celebrates its Annual Cultural Day to promote awareness on cultural diversity with activitiesbased on cultural themes. On this day, everyone comes dressed up in their own cultural attire.**
- **The college celebrates various national and international days such as Independence Day, Yoga Day, World Aids Day, Human Rights Day, Women's Day etc. in order to inculcate a sense of oneness and tolerance.**
- **In order to provide equal access and opportunities for all the students, the institution has taken initiatives to introduce disabled-friendly and barrier-free environmentcampus.**
- **English is used as a medium of Communication and Exchange to ensure that there is no discrimination on lingual differences.**
- **The English Department organizes its annual literary day to promote and inculcate creativity and interest to develop confidence in the areas of various disciplines of writing and speaking.**
- **In order to give equal opportunityduringadmissions and appointments, the college follows no reservation policy.**
- **In order not to distinguish students coming from different socioeconomic backgrounds, the students wear college uniform and carry college bags.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Unity College takes pride in launching various programmes wherein the focus does not stop with the sound academic foundation of the student community but it moves a step forward to develop them as better citizens of the country. In this regard, the institute, apart from imparting professional education, inculcates the spirit of true citizenship in order to make the students and employees responsible citizens.

The following are some activities conducted with regard to the above:

1. Blood donation drives have been organizedboth within and outside the campus, visit to victims of natural disasters, visit to orphanages, old age homes etc.
2. Legal awareness programs, programs on traffic rules, are conducted from time to time.
3. Seminars on the importance of systematic Voters Education and Electoral participation are conducted within the college.
4. Competitions and awareness are organized with the aim to spread awareness on constitutional and legal rights of women and children.
5. Human Rights Day, International women's Day, Constitution Day, World Day against Child Labor, World Aids Day, Unity Day etc., are observed.
6. Programs on cleanliness and environment like Swachh Bharat Mission andtreeplantationare regularly carried out by different clubs and committees of the institution in and around the campus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://unitycollegedimapur.com/wp-content/uploads/2022/12/List-of-activities-conducted-during-the-period.docx.pdf
Any other relevant information	https://unitycollegedimapur.com/core-values/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Unity college celebrates National and International days enthusiastically every year with active participation from Staff members and students.Throughout the session different days are celebrated by students with guidance of teachers to instill a sense of citizenship and oneness in the students and to remind them of the significance of such celebrations. The academic calendar is packed with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. To commemorate such important days the college organizes programs which are arranged by the

various committees like NCC, NSS, Eco Club, Women Cell, Social Activity Committee etc., along with the participation of the students. Activities such as social work, outreach programs, debates, quiz, slogan, essay, poster and photography competitions are conducted. Such activities sensitize the students on different issues in the world and create an atmosphere of unity, tolerance and understanding. The college observes the following national and international days regularly: Independence Day, Republic Day, National Unity Day, World AIDS Day, World Environmental Day, World No Tobacco Day, International Women's Day, World Day Against Child Labour, International Youth Day, International Yoga Day, Teachers Day, Swacch Bharat and Swacchta Pakhwada.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The hallmark of the institution's excellence lay not only in the field of academics but also in the noble and humane initiatives of the institution. Unity College community is acclaimed for being regular blood donors in the state. With the objective of providing a vital service to the community that the college under the aegis of Red Ribbon Club initiates blood donation campaign annually. Students are made aware of how voluntary donors are the foundation of a safe blood supply which saves the life of many people. To date 89 Blood donors - students and employees- are registered blood donors. Again, to uphold the value, responsibility, and service towards the members of Unity College, the institution extends support to the members through Financial Aid to Staff, Merit scholarships to students. Employees of Unity College can avail interest-free loans, or be sponsored by the institution to purchase personal items required for teaching such as laptops for the employees which can be repaid in EMI. Smartphones to needy students were given during the COVID-19 Pandemic to ensure that the students learn online without any

hindrance. And the institution has been proving merit scholarship to students since 2012.

File Description	Documents
Best practices in the Institutional website	https://unitycollegedimapur.com/best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

What makes Unity College distinctive is its constant endeavour to connect the learners to the community so that they learn the interconnectedness of everything in the world, and see that their decisions and actions have an impact on the wider community. We strive to make our learners be the difference they want to see in the society by expanding their reach and thinking beyond the classroom and making them engage in services that they really care about and which impacts us all. We are well aware of the fact that there is a huge gap between the values taught in the classrooms and their application in real life. On one hand students are always encouraged to apply in practice what they learn in their classrooms but on the other they are rarely provided the opportunities to do so. Unity College strives to break down those barriers and create opportunities for our learners to feel empowered by their reach and feel connected to their communities, thereby bridging the gap between what is taught and its application in real life.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being an affiliated College, the curriculum overview is provided by Nagaland University. Depending on our resource potentiality, institutional goals and concern for the students, we impart quality education. The institution has a developed structure and an effective implementation of the curriculum. Following are the various means through which it executes the curriculum.

Academic Calendar: Academic Calendar is prepared as per the Nagaland University academic schedule.

Teacher's Diary: The Teacher's Diary includes the lesson plan, course structure, course objectives, content topics, book references, and the expected outcome from the students by learning through the topics prepared by respective faculty members at the beginning of each semester. It gives an overall view of how the teacher will handle the class throughout the semester.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://unitycollegedimapur.com/wp-content/uploads/2022/12/1.1.2-2.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As Unity College, is affiliated with Nagaland University, the College follows the calendar issued by the University strictly and accordingly plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level Academic and Activity calendar. In case of revision of academic calendar by the university, the institute incorporates the necessary changes accordingly. The academic calendars help faculty members to plan their respective course delivery research work academic and co-curricular activities. The

Heads of Departments conduct regular departmental meetings to distribute workload, allot topics, plan the activities of the department, and review the completion of the syllabus as per the lesson plan prepared by faculty members.

Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Internal Assessment tests (IA), assignments, presentations, and seminars are part of the Continuous Internal Evaluation (CIE) of students. The Principal frequently reviews the semester's progress and provides suitable suggestions through formal meetings with Heads of Departments and if necessary informal discussions with faculty.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://unitycollegedimapur.com/wp-content/uploads/2022/12/1.1..2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1533

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum that the college follows is decided by the parent university, Nagaland University. Apart from the introduction of courses by the University, the institution is making all efforts to integrate issues relevant to professional ethics, gender

issues, human values, environment and sustainability as part of the day to day learning experience.

Course offered by the Departments of Sociology, Education, Environmental Studies, and Commerce at the UG level imparts knowledge on all important aspects of the environment, issues on Gender and Child rights, and Personality Development with objectives to prepare the students to equip themselves for their future studies, help in refining the personality of the students and to help them to face challenges of the bigger world. The paper, Entrepreneurship Development offered in B.Com 5th semester acquaint the students with entrepreneurial growth and culture; imbibe in them the spirit of entrepreneurship as also to make them familiar with the different areas of the economy that can be exploited for business purposes. Various clubs and committees of the College also integrate crosscutting issues. Numerous activities have been conducted which have benefitted various sections of society like the Covid-19 patients, orphans and old age homes.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

116

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://unitycollegedimapur.com/wp-content/uploads/2022/12/studentfeedback-2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://unitycollegedimapur.com/wp-content/uploads/2022/12/studentfeedback-2021-22.pdf

TEACHING-LEARNING AND EVALUATION
2.1 - Student Enrollment and Profile
2.1.1 - Enrolment Number Number of students admitted during the year
2.1.1.1 - Number of students admitted during the year
690

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)
2.1.2.1 - Number of actual students admitted from the reserved categories during the year
1544

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The subject teachers identify both the slow and advanced learners in the process of continuous assessment, and the same is recorded in the Teachers Diary. The subject teacher prepared the list and submitted to the Principal through the HOD. The approved list is forwarded to the students through their respective mentors. A separate routine is set aside for remedial classes for slow learners. Here the teachers emphasize the students for extra tutorials on the selected topics and conduct tests on questions from previous years. The teachers give prompt feedback when required. Mentors update on the performance of their mentees and the same is conveyed to the parents. During the pandemic, special online classes were conducted for slow learners. Research topics are discussed to create research interests. Advanced learners were given guidance on competitive exams. Books on current affairs were made available, and students were also encouraged to avail e-resources and e-library facilities. Mentors identified the interest and talents of advanced learners in various domains. They were constantly motivated and encouraged to participate in extra-curricular activities like debate, symposium, and extempore speech. Students were encouraged to write model answers based on the University question paper. Students were oriented with marks-scoring strategies. Advanced learners are constantly guided and encouraged to participate in various competitions.

File Description	Documents
Paste link for additional information	<u>https://unitycollegedimapur.com/wp-content /uploads/2022/12/2.2.1_advancelearner.pdf</u>
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1766	48

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute is practicing different student centric learning methods to enhance their learning ability.

Experiential learning:

Students are allowed to conduct experiments independently in practical classes. Mini projects at third year level and major projects at final year level will help in imparting the required technical skills to the students. They are encouraged to do the internships in industries & industrial visits as a part of industry institute interaction. Study tours are also organized by different departments.

Participative Learning:

Students are motivated to participate in Quiz Competitions, Paper Presentation, Technical Seminars and Online Certification Courses to get the participative learning environment. Student development programs and workshops are conducted to enhance the learning capabilities of the students and students are given opportunity to take part. During lockdown such activities were organized using online platforms and students were given the role of hosting the webinars.

Peer Group Learning:

Students are divided into groups and presented various syllabus related topics. During lockdown Peer teaching sessions were conducted on Google Meet. Peer Task assignments are also given to the students, whereby students coordinates and collaborated with each other to complete the assigned tasks.

Survey Learning:

Students participate in all India Education Survey. The survey included a detailed study of the prevailing education system with a view to assess the quality of education, administrative system and performance of schools in villages and rural areas inside Dimapur District.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://unitycollegedimapur.com/program-outcomes/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The role of Information and Communication Technologies (ICT) in teaching learning process ensures that students play an active role in the learning process. The college has prioritized use of ICT in teaching -learning. The teachers use blended learning in imparting knowledge to the students. In the year 2020 due to pandemic, educational system changed dramatically.With the distinctive rise of e-learning, the teaching and learning has undertaken more on a digital platforms. Faculties are engaged in online classes, while also attending online workshops/ Seminars on Digital skills and tools of teaching and learning. College has organized Workshop on Using of ICT to enhance the skills of teaching.

Online Classes – Google classrooms are created and e learning resources are provided to the students. Classes are held through

Google Meet using PPTs. For practical classes we are using the Lightboard Technology.

PowerPoint presentations- Faculties are encouraged to use PowerPoint presentations in their classroom teaching by using LCD's and projectors. Regular online classes, Class tests assignments are conducted in Google classrooms.

Video lecture- Recordings of video lectures are shared in Google classroom for long term learning and future referencing.

Online competitions- Various technical events and management events such as Poster making, Project presentations, Business

quiz, Debates, paper presentations etc. are being organized with the help of ICTs.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

48

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The detailed academic calendar is prepared before the start of the semester, which includes date of midterm, end term examination, results declaration, Classes reopening, Holidays, etc. Separate Examination cell comprising Principal as Exam Superintendent, an Exam Coordinator, senior faculty members and a team of teaching and non-teaching staff members spearheads the examination process. The allotment of the invigilation duties, seating arrangements and schedule of the subjects are controlled by Exam Coordinator. The Institute has a robust and transparent system of mechanism for internal assessment through question paper distribution system (QPDS) Continuous Internal Evaluation (CIE) of students. The question paper is prepared as per the norms of the University. During lockdown, the teachers upload the

question bank in the Google Classroom. The Institute maintains very strict, impartial, impersonal, confidential vigilant in smooth conduct of IA tests aided with in-house supervision, strictly adhering to university norms. Any discrepancy in the evaluation is duly addressed. IA marks are intimated to Students through email. The process of internal assessment mechanism includes formative and summative modes. Formative assessment is done according to a graded metric based on Tests, Assignments and projects, Field visit, report writing, Seminars, Presentation, Class interaction, Participation in college activities. Personal feedback is given to students. Difficulty sessions, often including peer learning and peer evaluation are taken by the teachers. Summative mode, students take a semester-end examination on the university pattern, answer scripts are marked and necessary feedback is given.

File Description	Documents
Any additional information	View File
Link for additional information	https://unitycollegedimapur.com/academics/internal-assessments/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has an effective mechanism for redressing grievances pertaining to internal and external assessment. The internal assessment marks, once finalized by the concerned subject teachers are handed over which are then moderated by the HoD's to ensure error free result. Students with genuine case unable to write internal test are allowed to appear the test after producing proof of Medical Certificate or other required documents as proof. Grievances raised by students are effectively communicated to the University for necessary action. The responses for the grievances from the University are communicated to the students immediately. Internal assessment is done on a regular and continuous basis the internal assessment marks, once finalized by the subject teachers are then moderated by the HODs to ensure error free result. In order to ensure transparency, the result is displayed on the notice board. Students, if at all they have any grievance related to their marks can report to the head of the department and if the grievance is genuine then the HOD forwards the matter to the exam committee for necessary action. The exam committee takes up the matter and resolves the issue at the earliest. Students with guinene case unable to write internal

test are allowed to appear the test after producing proof of Medical Certificate or other required documents.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://unitycollegedimapur.com/internal-complaint-redressal-cell/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College has clearly stated learning outcomes of the Programs and Courses.

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- **A hard Copy of syllabi and Learning Outcomes are given to each students at the time of admission and is available in the departments for ready reference to the teachers and students**
- **Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are also uploaded to the Institution website for reference.**

The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and College Committee Meeting.

The students are also made aware of the same during Mentor-Mentee Classes

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://unitycollegedimapur.com/program-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In each of the departments, guidelines for teachers and students for internal assessments are prepared as per the university guidelines. Before the session begins, teaching plans are prepared and discussed in order to guarantee continuous internal evaluation. Even though the college frames a uniform pattern of assessment according to university guidelines still faculty members are given some flexibility in deciding on the kind of assessment so that creativity is non compromised. Internal assessments are done based on various criteria such as class test, assignment, project, presentation, midterm examination and participation in co curricular activities which incorporates overall performance evaluation.

Department of Commerce, Sociology, Education and Economics conduct individual project work by the students according to their specialization. The students present their work and undergo viva which is evaluated both by internal and external subject expert. External examination is conducted by the university at the end of each semester. Proper procedures are followed by the university in the examining, chief examining, scrutinizing, moderation and declaration of result. The Institution has an Alumni Association which the alumni committee maintains record of the passed out students. This Association functions as an extended forum giving important inputs to the academic as well as infrastructural suggestions for the betterment of the college. This engagement has borne fruit in terms of more students opting for higher education as well as getting placed in jobs.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://unitycollegedimapur.com/program-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

444

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://unitycollegedimapur.com/wp-content/uploads/2023/02/Annual-Report-2021-2022-2.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://unitycollegedimapur.com/students-satisfaction-survey/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Unity College does not have any defined ecosystem including an incubation center established under the mandate from any statutory authority but the college has been making all efforts to create an atmosphere of innovation and creativity so as to facilitate the creation and transfer of knowledge through activities related to:

a) Research Publication

b) Research Committee

c) Career Counseling and Placement Cell

d) Adoption scheme

e) Youth Festivals

f) Clubs

g) Enabling initiatives

The points are elaborated in the supporting file uploaded.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://unitycollegedimapur.com/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is sensitive towards social issues and understands its responsibilities towards the society. The College also

recognizes the fact that students apart from being degree holders also need to be socially responsible. Towards this end the college takes up various initiatives to inculcate among the students the habit of community service. Activities in the Institute involving the students with the objective of sensitizing various social issues and strengthening community participation for holistic development are carried out inside the campus under the banner of various committees. Through the clubs and the committees, the students are encouraged to take active part in outreach and extension activities. Over the years numerous activities have been conducted which have benefitted various sections of the society like fire victims, orphans, and old age homes. Activities conducted under this criterion is further elaborated in the additional information uploaded

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/wp-content/uploads/2023/02/Annual-Report-2021-2022-2.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2263

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	[View File](#)
Any additional information	[View File](#)
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Unity College, established in the year 2007, is a 3.3-acre campuswith 7341.56 sq. mts. built-up area, and is permanently affiliated to Nagaland University. The college offers 06 (six) UGArtscourses,02 (two) Commerce courses, and 03 (Three) PG programs. The College accommodates 1600 students. IGNOU contact Programmes arealso conducted in the college. The campus is located in a peacefuland serene environment. There are 04 (four) main academic buildingshousing numerous classrooms (28 including 1 computer lab), (altogether the college has 160 computers), an administrative block housingsomeclassrooms, and a cafeteria. The buildings accommodate the chamberof the Chairman (01), Principal (01), Administrator (01), VicePrincipal (01), Dean's office (02,

UG as well as PG), Examination section (01), Seminar hall (01), Classrooms (28), Smart Classrooms(02), Computer Lab (01), Conference room (01), Museum (01), Staff rooms (01), Student Council Room (01), Alumni Room (01), Readingroom (01), Library (01), Girls Common room (01), Boys Common room(01), Washrooms (two toilet blocks and toilets on each floor), NSSRoom (01), NCC Room (01), Counseling cum Medical room (01), IQACRoom (01) and Cafeteria (01). The campus also houses a ladieshostel (01).

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://unitycollegedimapur.com/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College believes in providing students with adequatefacilities that would contribute to the overall growth andpersonality development of the students. The College has aspacious and eco friendly campus that is suitable to conductvarious programs and activities.Every year the college organizes its Annual Cultural Day, Freshers day, Unifest (youth festival) in thecollege lawns attended by all the Students of the college,Faculties, Alumni, Invitees and others. The Annual Sports week isorganized with much enthusiasm in the college compound itself. The college ground is also converted to futsal ground or cricket ground as per the requirements of the games.Thecollege compound also houses a volley ball court,Badminton Court, and a Basket Ball Court. The Recreation Room ofthe college serves as the centre for indoor games such as TableTennis, Carrom, Chess etc. International Yoga Day is also observedin the college lawns that witness many participants numberinghundreds.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://unitycollegedimapur.com/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://unitycollegedimapur.com/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25,612,048

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has an excellent collection of books, journals, reference books, back volume of journals. Library has added 638 new books during the academic session 2021-2022. The total collections stand around 9142 volumes and subscribed to around 30+ journals and periodicals.

Library can also access to about 6000+ e-journals and 31,00,000+ e-books through N-List Program of INFLIBNET.

Unity College Library installed Integrated Library Management System namely KOHA in the year 2016. The software has a vast range of features including acquisitions, creating of patrons, circulation, cataloguing, generating reports, etc. Library has a provision of OPAC (Online Public Access Catalogue) where students and faculty can search a book by author, title, subject. All the documents have been classified as per AACR II of Dewey Decimal Classification (DDC) and systematically shelved on Open Access.

Library has a reading capacity of around 100 seats with air-conditioned. Computers with internet facilities, photocopying machine are provided in the library for the users.

ILMS software : KOHA

Nature of automation : Partial

Version : 17.11.04.000

Year of Automation : 2016

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://unitycollegedimapur.com/library-2/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.6

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

115

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College upgrades its IT infrastructure regularly to meet technical requirements. Computers are available for the students at various Laboratories and facilities. Every Department has adequate number of laptops for their technical needs. The staff rooms are either provided with LAN or Wi-Fi facility to enhance the teaching - learning process. The Wi-Fi facility in the library was introduced in March 2015. The College administration offices have adequate IT infrastructure and ERP software to record and maintain the student and faculty database. Bandwidth available of internet connection in theInstitution (Leased line) is 300 MBPS. The College as it plans towards the usage of Information and Communication Technology at all levels of interactions with the stakeholders of the College, has a well-established Enterprise Resource Planning (ERP) system.This system helps the College to collect, store and manage data effectively from various departments and units. All offices and Departments

of the College are ICT enabled and this promotes the usage of the ERP system. Koha, a Library Management Software keep track of the books and journals. The attendance marking system for students has been computerised with the use of tabs, which provide the attendance ofeach student on a day-to-day basis.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://unitycollegedimapur.com/crc/

4.3.2 - Number of Computers

160

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

39,012,823.45

File Description	Documents
Upload any additional information	*View File*
Audited statements of accounts	*View File*
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical and academic facilities including classrooms, seminar halls, conference rooms, computer laboratories, etc. are made available for all the students and staffs.Maintenance is done on a daily basis. The maintenance and cleaning of the class rooms are done with the efforts of the House Keeping Staffs and vendors registered with us for taking care of Electric and Plumbing works. The college has two Computer Labs with adequate number of computers and internet connections and the utility software are installed and updated as and when required. The library is also well equipped with Koha software with all necessarily required computers.All these computers are well maintained and being repaired as and when required by the vendor registered with the institute. The ICT smart class room is maintained by the supplier as it is in warranty period of the instruments. The college website is maintained and updated regularly by the Website Committee. The maintenance of generator is regularly done with its company persons as and when required. The water tanks are being cleaned regularly. All the fire equipment are regularly upgraded as and when required by the local party.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://unitycollegedimapur.com/crc/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1165

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

49

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	https://unitycollegedimapur.com/wp-content/uploads/2022/12/5.1.3-merged.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

255

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

255

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	*View File*
Upload any additional information	*View File*
Details of student grievances including sexual harassment and ragging cases	*View File*

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

Nil

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	*View File*

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

58

File Description	Documents
Upload supporting data for student/alumni	*View File*
Any additional information	**No File Uploaded**
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has an efficient Student body- Unity College Student Council for the Undergraduate as well as for the Post Graduate students. The members of the Student Council are elected through

a process of fair and transparent elections which are conducted annually. The Council conducts regular meetings to discuss issues related to student's welfare and represent the students both in the college as well as in inter-college events. They serve as a link between the students and the faculty and also with the Administrative board which helps in the smooth functioning of the academic system. Student representations in the important committees of the College are as follows:

The College has a Sports Secretary, Asst Sports Secretary, Cultural Secretary and Asst Cultural Secretary in the Student Council who plan and assist in the sports related events and Cultural events organized by the College. Eco Club, Young Indians, NSS, NCC, Women Development Cell-ICC and Disciplinary Committee have Student Coordinators who contribute actively in the functioning of the Clubs or Committees. The General Secretary of the Student Council is a member of the IQAC.The College has an Alumni Student Association which works closely with the Alumni Committee.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/student-council/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a fully fledged and functional Alumni Association. The College encourages the graduating students to enroll in the Alumni Association. The Association is provided with its own office for conducting meetings and discussion of future plans. The Association meets periodically to discuss on ways and means to improve the academic environment of the College. In addition to this, an annual Alumni Meet is organized at the college. The Association takes active part towards the development and growth of the college through financial contributions and various other means.

In the year 2021-2022, the Alumni Association organized an "Achievers talk" where Alumni from various fields were invited to share their experiences a way of motivating the students. Besides this, the Association has also made financial contribution to the college.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The leadership of the college is committed to fulfill the vision and mission of the college.

Mission:

To impart holistic education in order to promote fostering of global competencies.

To enable and empower students to be self-reliant, and inculcate a value system and help in the quest for excellence.

To illuminate and guide the students on the right path in order that they become responsible members of their family and society.

Vision

We enshrine in our vision the ideal of imparting quality higher education that adheres not only to national but international standards. We believe in empowering our students with an education that hones life skills and employability. We foster an enduring sense of discipline and single minded dedication to work.

Core Values

INTEGRITY

EXCELLENCE

LEADERSHIP

RESPECT

DIVERSITY

EMPOWERMENT

In order to fulfill the vision and mission, the College promotes a culture of participative management.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/mission-vision/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The decentralized governance model is evident in the institution as the Governing Body has entrusted all the academic decisions to the Principal. The Principal, as the head of the institution, offers leadership to the College in all its activities and sets the tone for the various activities, both academic and non-academic. The Principal keeping in mind the vision and mission of the institute formulates the working procedures and entrusts the teachers to implement them. The Dean of Students' Welfare (UG) and (PG) take charge of all the programmes and activities (cultural, co-curricular and extra-curricular) and delegates the work to the different committees in the college. The HoDs supervise and coordinate their specific department and manage the affairs of the department in collaboration with the faculty members. The IQAC ensures the internal quality of the institution. The College administration as well as the IQAC works hand in hand to ensure the best in the institution. Exam Committee takes charge of all examination related activities in the college. They are responsible for the smooth conduct of the University Examinations. Admission committees conduct the admission procedure of different courses and classes.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/organogram/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The policies of the college are formulated considering the short, medium and long term development plans, and are in alignment with the policies of affiliating University and the UGC. The plans and policies of the college focus on current trends and pivotal forces in higher education level.

A perspective plan was framed by IQAC in the beginning of the academic session which is reflected in the academic calendar. Based on the academic schedule given by the affiliating university, academic calendar was prepared.The perspective plan was thoroughly discussed during the staff meeting and all the departments and various committees were directed to implement the same during the session. The plans articulated are communicated to the target groups like faculty, students, staff and other stakeholders through meetings, mails and other forms of communication. To ensure the development of the college, all the planning and execution are monitored regularly.

Various committees were formed to conduct curricular, extra-curricular and extension activities. The HoDs and Co-ordinators of various committees formulated the action plans of the department and committees. The action plans are approved by the by the principal through IQAC. The teacher's dairies were provided to the faculty members to note down the daily activities and signed fortnightly by the HoDs and monthly by the Principal.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://unitycollegedimapur.com/wp-content/uploads/2022/12/6.2.1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by a Governing body – Amity Welfare Society which is headed by the Chairman. It is a Policy making body of the Institution and meets frequently to discuss the agenda prepared by the Principal and the Administrator. The Governing body also reviews the performance of the institution,

approves the budget, discusses and approves new proposals, etc. This is the highest decision making body of the Institution. The Code of Conduct and Service Rules Handbook is approved by the Governing Body.

Internal Quality Assurance Cell (IQAC)

The IQAC is an advisory body and is considered the think-tank of the college. It comprises the Principal, Co-Ordinator, teachers, member/representative of the Governing Body, and other stakeholders like student representatives and representatives from industry, education, corporate sectors, etc. All academic, curricular, extra-curricular, extension, and developmental activities come under the purview of the IQAC. IQAC is responsible for fixing quality parameters for various academic and administrative activities. The IQAC also is responsible for documenting various programs/academic activities.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/iqac/
Link to Organogram of the institution webpage	https://unitycollegedimapur.com/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has an effective welfare measure for Teaching and Non Teaching Staff. Interest Free Loan Facility provision is available. Medical Insurance coverage of Rupees One Lakh for each employee. Statutory welfare schemes such as Provident Fund (EPF) Casual Leave, Medical Leave, Special Leave, Maternity/Paternity leave, etc. have been implemented for the benefits of all the staff. Study Leave to pursue Ph.Ds. The College sanctions leave for those interested in pursuing their doctoral studies, etc. Leave to attend FDPs, Seminars, Workshops, etc. The College encourages the Teaching Faculty to participate in Professional Development Courses such as FDPs, Orientation, Refresher Courses, etc. Counseling Center: The College has a counseling center which can be availed by the teaching, nonteaching, and students.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/hr-policies/
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows a systematic Performance Appraisal System for both teaching and non-teaching staff. The performance appraisal

system of the teaching staff includes the following mechanisms:

Principal's Confidential Report Student Feedback Peer Feedback, Self-Appraisal Report Principal of the college maintains confidential report of individual faculty which is used for appraisal. Principal's appraisal is based on his own observation of the respective teachers as well as on his evaluation of the teachers based on their academic achievements in terms of paper presentations, research publications, attending orientation and refresher courses, upgradation of qualifications etc.

The Appraisal Reports are analysed and discussed with individual staff members by the Principal and the Administrator. Principal also appraises the management during the board meetings about the performance of the staff. Based on the appraisal, the strengths of the faculty members are appreciated and corrective measures are suggested for shortcomings if any.

Performance appraisal system of the non-teaching staff includes the following mechanisms:

The appraisal of nonteaching staff is based on the appraisal of performance of the staff by the principal and administrator who take personal interest in appraising and guiding the non-teaching Staff. Based on their performances, appraisal is done and the appraisal reports are analyzed and the report is presented by the Principal to the top management.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/feedback/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute has a mechanism for internal and external audits. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualified Internal Auditors from external resources have been regularly

appointed and a team of staff under them does a thorough check and verification of all vouchers of the transactions that are carried out in each financial year.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/financial-management-and-resources-mobilization/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College raises its funds through various resources such as fees from students, and Grant In Aid from the Government of Nagaland. In addition to above mentioned sources, college gets funds and research grants from funding agencies like UGC, NAAC, etc. The budget is prepared taking into consideration the requirements of each department, office, and various committees. Budget is presented before the Governing Body and is approved by the same. Utilization of budgeted amount is closely monitored. Special permission is required for non-budgeted expenditures. The grants received from various sources are used towards infrastructure augmentation. Specific Fund is used for giving prizes and scholarships and also for providing management scholarships for meritorious students.

Funds specified for conducting Seminars/Endowments lectures,

Workshops, extension activities, maintenance of the campus, and improving the infrastructure facility. Welfare measures for both teaching and nonteaching are also given by the management from the collected funds every year.

Funds are allocated to each department for organizing various academic activities such as conferences, seminars, workshops, training programmes and orientation programmes.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/financial-management-and-resources-mobilization/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

As per NAAC guidelines, IQAC is well established and actively running. It has contributed significantly to institutionalizing quality assurance strategies. The Internal Quality Assurance Cell constantly reviews the strategies in order to sustain and improve the quality of the institution. At the beginning of every academic year, IQAC frames an action plan and ensures its proper implementation for the overall development of the institution.

Significant contributions made by IQAC during the current year:

Prepared Academic and Activity Calendar, and accordingly Co-curricular activities were carried out throughout the year. Conducted Review Meetings with HoDs.

IQAC Prepare the Important International and National Days to celebrate in 2021-2022 and assigned them to the Departments, Committees, and Clubs. All the assigned activities were conducted by the respective department and committees.

Workshops, Seminars, and Webinars, Lecture Series invited experts throughout the year are planned and conducted. Remedial Classes for the students were also conducted. The College Fest "Unifest"initiated by IQAC was held.

A workshop on basic research writing for the teachers was

conducted. Research Cell has signed an MOA with Heritage Publications, Dimapur. IQAC has also signed two institutional MOUs for Academic Collaboration with two colleges.

A review of various feedbacks of Students is gathered and action upon the submitted feedback is communicated to stakeholders. Teachers' Self-Appraisal was collected and analysed. The orientation Program for New Admitted Students wasplanned and conducted successfully.

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File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/iqac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously institute reviews its teaching learning process at the end of semester by conducting review meetings. IQAC, through discussions and recommendations, identifies the need for improvement in teaching-learning and prepares a plan of action for the upcoming session .The IQAC is taken as the responsible body for the implementation of the academic calendar and organization of the co-curricular and extension activities. Specific formats prepared by IQAC are used to collect information from Students. It monitors teaching, learning and evaluation process through the feedback. Based on these reports, incremental improvement in quality is identified, re-addressed by IQAC, the College administration, and Management.

The IQAC also framed the policy documents to make teaching learning and evaluation process more comprehensive and effective.

File Description	Documents
Paste link for additional information	https://unitycollegedimapur.com/iqac/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://unitycollegedimapur.com/wp-content/uploads/2023/02/Annual-Report-2021-2022-2.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Unity college strives to make the campus a place where there is equal treatment for men and women and there is fairness for all irrespective of gender.

1. **The Women Cell of the college works towards ensuring sensitization and awareness regarding gender inequality and sexual harassment through various programs such as, organizingsensitization drive about various issues related**

    to maintaining dignity of college uniform, harassment, eve-teasing, discipline, etiquette etc., and observing International Days relatedgender equality and women safety.

2. There is inclusive representation of women in all important Committees. The Steering Committees, Facilitation Committees, and other core Committees of the institute include women in decision making positions who leads various activities of the institute. Even the IQAC coordinator of the college is a woman.

3. A trained counselorof the college provides counseling services, to students and staff in emotional and psychological distress, across age, language, gender, sexual orientation and issues.

4. The campus has Gender Neutral Spaces in order to promote a diverse and inclusive environment

5. Security cameras are installed for safety and security of everyone in and around the campus.

6. There are separate common rooms for both boys and girls.

File Description	Documents
Annual gender sensitization action plan	https://unitycollegedimapur.com/wp-content/uploads/2022/12/ANNUAL-GENDER-SENSITIZATION-ACTION-PLAN.docx.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://unitycollegedimapur.com/infrastructure/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:College has a Vermicompost pit in the campus where the litter and organic waste are collected to convert into fertilizers which are used in gardens. Paper waste from the office is given out to vendors to recycle and reuse. Separate dustbins for biodegradable and non-biodegradable waste are provided . Organic waste from canteen and hostels are given out to local people rearing pigs.

Liquid waste management: The college produces minimum liquid waste because it does not have laboratories or any such facilities where harmful liquid waste is released. The only liquid waste is from washrooms and canteen which are properly drained in the drainage system.

E-waste management: Unity college has signed a MoU with e-Circle, Dimapur which is an e-waste management service provider. Thestudents and staff contribute to the e-waste bin. The college collectsthe e- waste produced from the office and hands it over to the e-circle member. UPS batteries are recharged/repaired/exchanged by the suppliers.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling	**B. Any 3 of the above**

Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has been taking several efforts and initiatives in providing an inclusive environment. The following are the efforts made towards those ends:

- **The college celebrates its Annual Cultural Day to promote**

- awareness on cultural diversity with activitiesbased on cultural themes. On this day, everyone comes dressed up in their own cultural attire.
- The college celebrates various national and international days such as Independence Day, Yoga Day, World Aids Day, Human Rights Day, Women's Day etc. in order to inculcate a sense of oneness and tolerance.
- In order to provide equal access and opportunities for all the students, the institution has taken initiatives to introduce disabled-friendly and barrier-free environmentcampus.
- English is used as a medium of Communication and Exchange to ensure that there is no discrimination on lingual differences.
- The English Department organizes its annual literary day to promote and inculcate creativity and interest to develop confidence in the areas of various disciplines of writing and speaking.
- In order to give equal opportunityduringadmissions and appointments, the college follows no reservation policy.
- In order not to distinguish students coming from different socioeconomic backgrounds, the students wear college uniform and carry college bags.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Unity College takes pride in launching various programmes wherein the focus does not stop with the sound academic foundation of the student community but it moves a step forward to develop them as better citizens of the country. In this regard, the institute, apart from imparting professional education, inculcates the spirit of true citizenship in order to make the students and employees responsible citizens.

The following are some activities conducted with regard to the

above:

1. Blood donation drives have been organizedboth within and outside the campus, visit to victims of natural disasters, visit to orphanages, old age homes etc.
2. Legal awareness programs, programs on traffic rules, are conducted from time to time.
3. Seminars on the importance of systematic Voters Education and Electoral participation are conducted within the college.
4. Competitions and awareness are organized with the aim to spread awareness on constitutional and legal rights of women and children.
5. Human Rights Day, International women's Day, Constitution Day, World Day against Child Labor, World Aids Day, Unity Day etc., are observed.
6. Programs on cleanliness and environment like Swachh Bharat Mission andtreeplantationare regularly carried out by different clubs and committees of the institution in and around the campus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://unitycollegedimapur.com/wp-content/uploads/2022/12/List-of-activities-conducted-during-the-period.docx.pdf
Any other relevant information	https://unitycollegedimapur.com/core-values/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Unity college celebrates National and International days enthusiastically every year with active participation from Staff members and students.Throughout the session different days are celebrated by students with guidance of teachers to instill a sense of citizenship and oneness in the students and to remind them of the significance of such celebrations. The academic calendar is packed with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. To commemorate such important days the college organizes programs which are arranged by the various committees like NCC, NSS, Eco Club, Women Cell, Social Activity Committee etc., along with the participation of the students. Activities such as social work, outreach programs, debates, quiz, slogan, essay, poster and photography competitions are conducted. Such activities sensitize the students on different issues in the world and create an atmosphere of unity, tolerance and understanding. The college observes the following national and international days regularly: Independence Day, Republic Day, National Unity Day, World AIDS Day, World Environmental Day, World No Tobacco Day, International Women's Day, World Day Against Child Labour, International Youth Day, International Yoga Day, Teachers Day, Swacch Bharat and Swacchta Pakhwada.

19-08-2024 11:55:19

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	*View File*
Geo tagged photographs of some of the events	*View File*
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The hallmark of the institution's excellence lay not only in the field of academics but also in the noble and humane initiatives of the institution. Unity College community is acclaimed for being regular blood donors in the state. With the objective of providing a vital service to the community that the college under the aegis of Red Ribbon Club initiates blood donation campaign annually. Students are made aware of how voluntary donors are the foundation of a safe blood supply which saves the life of many people. To date 89 Blood donors - students and employees- are registered blood donors. Again, to uphold the value, responsibility, and service towards the members of Unity College, the institution extends support to the members through Financial Aid to Staff, Merit scholarships to students. Employees of Unity College can avail interest-free loans, or be sponsored by the institution to purchase personal items required for teaching such as laptops for the employees which can be repaid in EMI. Smartphones to needy students were given during the COVID-19 Pandemic to ensure that the students learn online without any hindrance. And the institution has been proving merit scholarship to students since 2012.

File Description	Documents
Best practices in the Institutional website	*https://unitycollegedimapur.com/best-practices/*
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

What makes Unity College distinctive is its constant endeavour to connect the learners to the community so that they learn the interconnectedness of everything in the world, and see that their decisions and actions have an impact on the wider community. We strive to make our learners be the difference they want to see in the society by expanding their reach and thinking beyond the classroom and making them engage in services that they really care about and which impacts us all. We are well aware of the fact that there is a huge gap between the values taught in the classrooms and their application in real life. On one hand students are always encouraged to apply in practice what they learn in their classrooms but on the other they are rarely provided the opportunities to do so. Unity College strives to break down those barriers and create opportunities for our learners to feel empowered by their reach and feel connected to their communities, thereby bridging the gap between what is taught and its application in real life.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

Unity College strives to impart skill –based quality education and promote a student-centric atmosphere where curricular and co-curricular activities go hand in hand for the purpose of all round development of students which will lead to creating successful future citizens of the country.

In tune with the above objectives, the college IQAC has chalked out the following action plan to work on for the year 2021-2022:

1. The college plans to organize regular capacity building workshop/training programme for the teaching and nonteaching staff.
2. The college shall endeavour to establish linkage with outside organizations/agencies for research collaboration.
3. The college plans to hold seminar, conference of national and international repute to strengthen the research base of the teachers and the students,

4. During the next academic year, the college plans to increase the use of ICT in teaching learning process.
5. The college intends to put special effort to strengthen the Alumni Association and increase Alumni engagement in the college activities.
6. The college plans to evolve strategic plan to generate more alternative energy through solar power and increase the solar energy alternatives.
7. The college shall strive to have more engagement and collaboration with parent-teacher association.