



INTERNAL QUALITY ASSURANCE CELL
UNITY COLLEGE
NAAC ACCREDITED 'B' GRADE
(ARTS & COMMERCE)
ESTD : 2007

NEAR NAGALAND UNIVERSITY RESIDENTIAL CAMPUS
RESIDENCY CAMPUS
P.O. DIMAPUR 797112 : NAGALAND
PHONE : 03862-248962, 283589
FAX : 03862-248614
E-mail : unitycollegedimapur@gmail.com
website : www.unitycollegedimapur.com

Ref. No. UCT/IAAC/2021/12

Date 31/03/2021

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETINGS & MINUTES 2020 & 2021

**IQAC MEETING WITH PARENTS-TEACHERS ASSOCIATION COMMITTEE
HELD ON 1/02/2020**

Members Present:

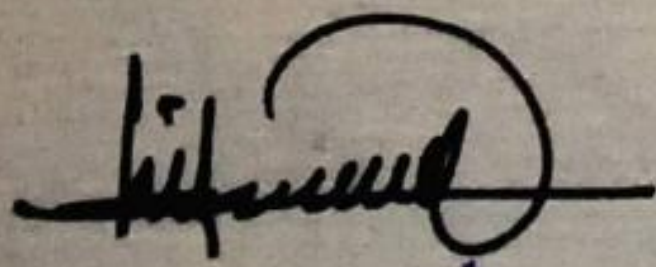
1. Dr.Lichumo Enie- Principal & Chairperson IQAC.
2. Dr.Adani Ngullie- Asst. Professor & Coordinator, IQAC
3. Amongla Walling- Asst. Professor and Coordinator, PTA, Committee.
4. Joyce Enyie- Asst. Professor & Member, PTA, Committee.
5. Cecelia Mhonbeni Humtsoe- Asst. Professor & Member, PTA, Committee.
6. Ekonthung Jami- Asst. Professor & Member PTA, Committee.

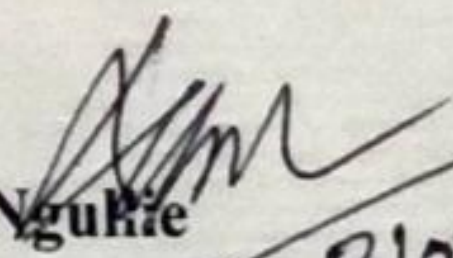
Meeting Agenda:

1. To Organize Parents-Teachers Meet
2. To constitute Various Committees for 2020-2021

Meeting Minutes:

1. It was decided to conduct Parents-Teachers Meet on 6th February, 2020.
2. The main agenda for the meet will be interaction between the parents and teachers, to collect feedback and to select new Executive members for PTA.
3. It was also discussed to invite selected parents representing all the three semester students.
4. PTA committee members are entrusted to make all the necessary arrangements.
5. To Constitute Various Committees as per UGC Guidelines.


Principal
Unity College
Dimapur : Nagaland


Dr. Adani Ngullie
Coordinator, IQAC
31/03/2020
Coordinator
IQAC
Unity College
Dimapur . Nagaland

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 05/05/2020

Members Present:

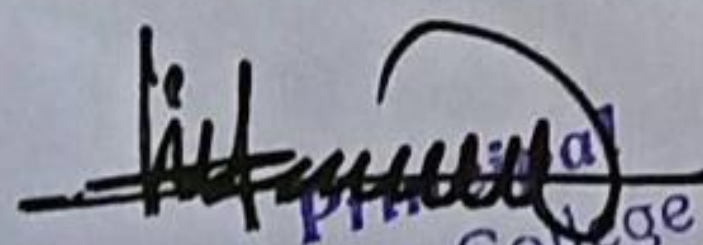
1. Dr.Lichumo Enie- Principal & Chairperson
2. Dr.Adani Ngullie-Co-ordinator
3. Orenthung Ovung-Adminstrator
4. Rajan Kumar Thakur-member
5. Dr.Tabussum-Member
6. Dr. Temjenwabang-Member
7. Umar Shankar Pandey-Member
8. Azungla Imsong-Member
9. Kikhruneino Sachu- Member
10. Mhonbeni Jami-Member

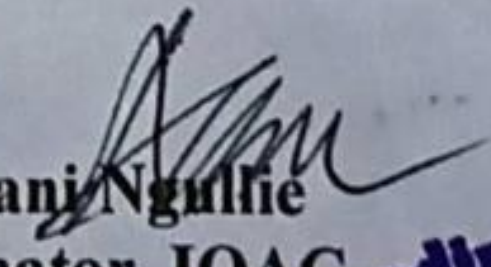
Meeting Agenda:

1. Guidelines for NAAC related study activities
2. Distribution of work according to the different criteria.

Meeting Minutes:

1. A need to review the standard Operating Procedure (SOP) to prepare SSR for more efficient outcome was discussed.
2. Dr.Temjenwabang suggested that IQAC members should study the SSR and share views to enable the team identify any shortcomings.
3. Mr,Orenthung Ovung, Administrator recommended to identify activities under different Categories in relation with the AQAR (NAAC) Criteria.
4. Dr. Adani Ngullie. Coordinator, IQAC, emphasized on the role of the placement Cell and to be pro active so that the students would be benefitted. She further expressed the concern about the situation due to Covid 19 protocols, therefore suggested and encouraged to conduct the events and activities on online.
5. The IQAC members also shared their views to follow the NAAC Criteria guidelines strictly with regard to co curricular activities, and to avoid conducting too many activities wglich does not fall under NAAC Criteria.
6. The members also discussed to give more efforts on Research Proceedings, publications, Paper Presentations etc.


Principal
Unity College
Dimapur : Nagaland


Dr. Adani Ngullie
Coordinator, IQAC

Coordinator
IQAC
Unity College
Dimapur : Nagaland

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 16/06/2020

Members Present :

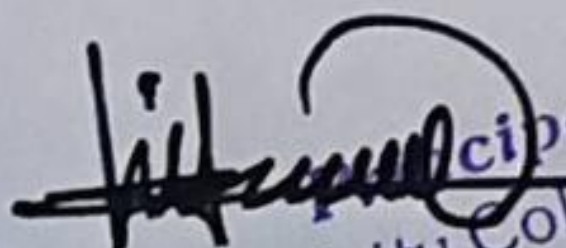
1. Dr. Lichumo Enie, Principal & Chairperson IQAC
2. Dr. Adani Ngullie- Coordinator IQAC
3. Mr. Orenthung Ovung
4. Dr. Tabussum Khan
5. Dr. Temjenwabang
6. Ms. I. Azungla Imsong
7. Ms. Mhonbeni Jami
8. Ms. Kikhruneino Sachu

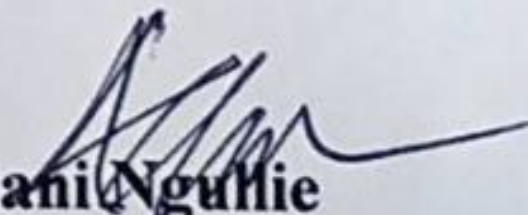
Meeting Agenda:

1. AQAR related issues
2. To conduct two Day workshop for teachers (FDP)

Meeting Minutes:

1. The dates and details of the FDP was finalized after much deliberation
2. The FDP will be conducted on 18th and 19th June 2020, the FDP will be on using of ICT tools for teaching and learning. The resource persons for FDP will be Mr. Temjenwabang, Obed Chetri and Mr. Orenthung Ovung.
3. Day I session will focus on how to write professional emails, Google Drives, Powerpoint Presentation
4. Day II session will focus on Google Classroom, Creating Course Content.


Principal
Unity College
Dimapur : Nagaland


Dr. Adani Ngullie
Coordinator, IQAC
Coordinator
IQAC
Unity College
Dimapur : Nagaland

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 06/07/2020

Members Present:

1. Dr. Lichumo Enie-Principal & Chairperson IQAC
2. Dr. Adani Ngullie-Coordinator IQAC
3. Dr. Temjenwabang
4. Dr. Tabussum Khan
5. Ms. Kikhruneino Sachu
6. Ms. Mhonbeni Jami
7. Mr. Orenthung Ovung
- 8.

Meeting Agenda:-

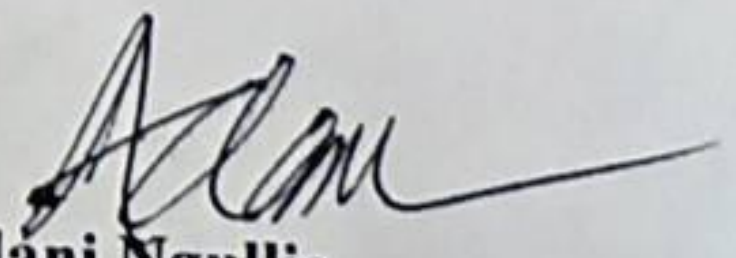
1. Allocation of work (AQAR)
2. Any other

Meeting Minutes:

1. General guidelines should be issued to the Departments and committees as soon as possible.
2. Skill based activities focusing on competitive exams-NET, Civil Service Exams to be taken up.
3. Alumni Association to be focused
4. As per the UGC directive internal complaints committee to set up.
5. Best Practices, Social responsibility involving the community members in the social outreach program will be emphasized.
6. Prior information to send to NAAC before Seminars and Webinars.
7. Notice to the Departments with regard to organizing.



Principal
Unity College
Dimapur : Nagaland



Dr. Adani Ngullie
Coordinator
Coordinator
IQAC
Unity College
Dimapur : Nagaland

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 14/07/2020

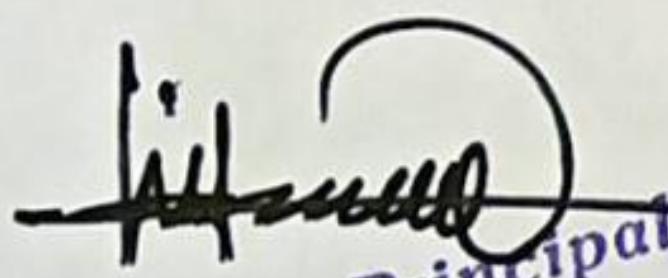
Members Present:

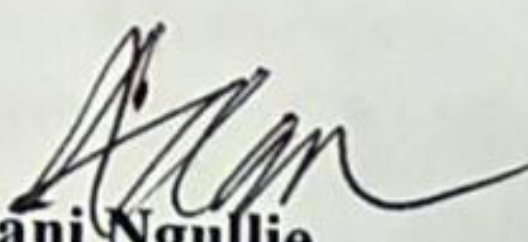
1. Dr. Adani Ngullie- Coordinator, IQAC
2. Dr. Tabussum Khan
3. Dr. Temjenwabang
4. Ms. Kikhruneino Sachu
5. Mr. Orenthung Ovung
6. Ms. I Azungla Imsong
7. Ms. Mhonbeni Jami

Meeting Agenda- To Constitute Swachhata Action Plan Committee

Meeting Minutes:

1. In response to the Recognized SAP (Swachhata Action Plan) Institution, Ministry of Human Resource Development, Government of India Swachhata Action Plan (SAP) , the Committee resolved to SAP Committee for a term of two years from 2020- 2021.
2. It was resolve to observe World Environment Day- 5 June
3. It was resolved to observe National Pollution Day- 2nd December.
The objective of observing the days is to inculcate and encourage the faculty and students community the practice of Swachhta, Reduction, Reuse and Recycling of resources.


Principal
Unity College
Dimapur : Nagaland


Dr. Adani Ngullie
Coordinator, IQAC
Coordinator
IQAC
Unity College
Dimapur : Nagaland

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 14/09/2020

Members Present:

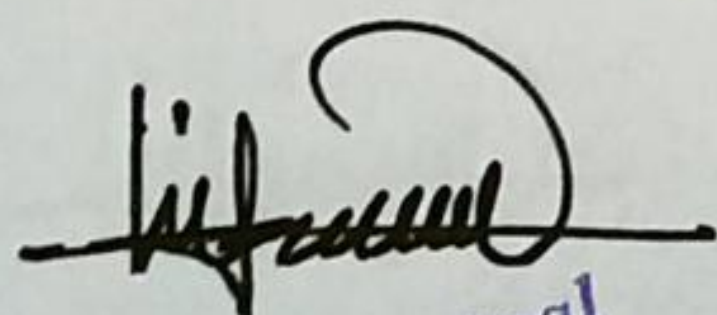
1. Dr. Lichumo Enie-Principal & Chairperson IQAC
2. Dr. Adani Ngullie-Coordinator IQAC
3. Dr. Temjenwabang-Member
4. Dr. Tabussum Khan-Member
5. Ms. I. Azungla Imsong-Member
6. Mr. Orenthung Ovung- Member

Meeting Agenda-

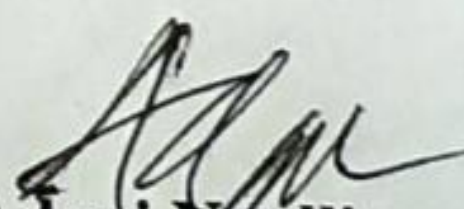
1. To finalize SOP for NAAC related activities
2. To organize Webiner on National Education Policy (NEP) 2020.
3. To Add new IQAC Members

Meeting Minutes:

1. To follow strict guidelines as given by NAAC
2. Filing of documents that were given as SSR details. Respective committees/Departments will have to maintain hard copies and soft copies of the details and the same will be uploaded and maintained.
3. Activities related to NAAC will identify and work accordingly for quality outcome.
4. It was decided to introduce Cultural and sports quota during admission.
5. As per the directive from the office of Higher education, Nagaland the IQAC will organize a Webinar on National Education Policy on 18th September 2020 with Prof. L.Venkatesu, Department of Political Science, University of Hyderabad.
6. In order to cover different aspects of NAAC Criteria it was resolved to add Vice Principal and Librarian as new IQAC members.



Principal
Unity College
Dimapur : Nagaland



Dr. Adani Ngullie
Coordinator, IQAC

Coordinator
IQAC
Unity College
Dimapur : Nagaland

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 01/03/2021

Members present:

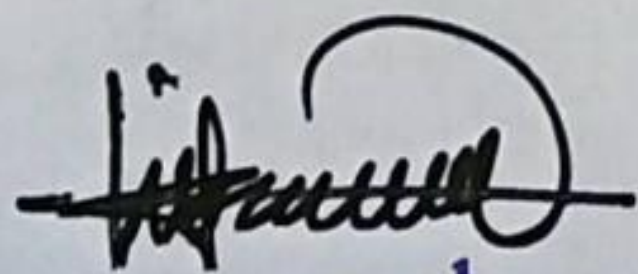
1. Dr. Lichumo Enie- Principal & Chairperson IQAC
2. Dr. Orenthung Ovung-Member
3. Dr, Adani Ngullie-Coordinator, IQAC
4. Dr. Tabussum Khan-Member
5. Dr. Temjenwabang- Member
6. Ms. I. Azungla Imsong-Member

Meeting Agenda:

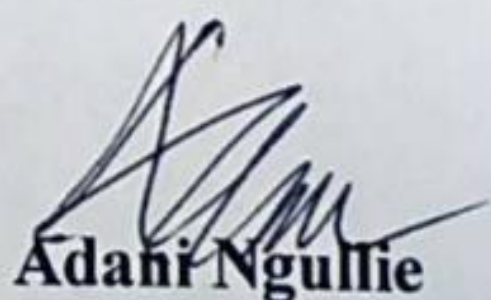
1. To discuss the NAAC Visit
2. To sign an academic MoU

Meeting Minutes:

1. NAAC Assessment was scheduled in 2020 but due to Pandemic it was postponed. Therefore decided to write to the NAAC for new schedule.
- 2.
3. To develop academic related activities the IQAC resolve to sign MOU with Joyoti Vidypeeth Women's University, Jaipur. The objective of signing MoU is to develop an academic collaboration programs and research activities. Based on the Principles of mutual benefits and respect for each other's independence, the two institution will foster:
4. Joint Research Activities.
5. Training Programs on Research Paper writings
6. Faculty Development Programs.
7. Students Exchange/ Educational Exposure Trips.
8. To Provide Resource persons for Seminars, Workshops, Conferences.



Principal
Unity College
Dimapur : Nagaland



Dr. Adani Ngullie
Coordinator, IQAC
Coordinator
IQAC
Unity College
Dimapur, Nagaland

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 04/03/2021

Members Present:

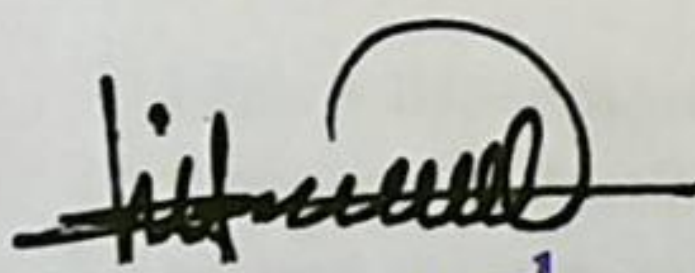
1. Dr. Lichumo Enie, Chairperson, IQAC & Principal
2. Dr. Orenthung Ovung- Member
3. Rajan Thakur-Member
4. Dr. Adani Ngullie-Coordinator, IQAC
5. Dr. Tabussum-Meember
6. Dr. Temjenwapang-Member
7. Azungla Imsong-Member
8. Dr. Kikruneino Sachu-Member

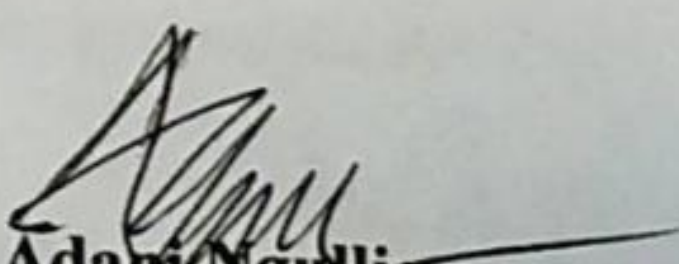
Meeting Agenda:

1. Teaching-learning Process outcomes
2. Assessment of the learning levels of the Students, and what steps should be taken to organize special programs for advanced learners and slow learners.
3. To organize Swachhta Action Plan workshop.

Meeting minutes:

1. To organize remedial classes for weak students.
2. To organize workshop on Swachhta, the in-charge will be given to SAP committee.


Principal
Unity College
Dimapur : Nagaland


Dr. Adani Ngullie
Coordinator, IQAC
Coordinator
IQAC
Unity College
Dimapur : Nagaland

INTERNAL QUALITY ASSURANCE CELL (IQAC) COORDINATION MEETING WITH HoDs, COMMITTEES, CELLS/CLUBS HELD ON 06/03/2021

Members Present:

1. Dr. Adani Ngullie- Coordinator, IQAC
2. Dr. Kikroneino Sachu- Member, IQAC
3. Sanchita Dutta- Coordinator, Women Cell & ICC
4. Esther Chonbeni Kikon- Hod, English.
5. Cecilia Mhonbeni Humtsoe- Associate NNC Officer.
6. John Ovung- Hod Economics & Program Officer, NSS.
7. Rongsenungla Jamir- Coordinator, Social Activities Committee.
8. Immatila Tzudir- Coordinator, Career Conselling & Placement Cell.
9. Dr. Tabussum Khan- Member, IQAC.
10. I. Asenla Jamir- Coordinator, Alumni Committee.
11. Dr. Orenthung Ovung- Administrator.
12. Dr. Temjenwabang- Member, IQAC.
13. Dr. Tongpankumla- Hod, Commerce.
14. Y. Khekali Assumi- HoD, Sociology.
15. R. Emilo Tsopoe- HoD, Political Science
16. Dr. Vivolhuno Punyu- HoD, History.
17. Dr. Thungdemo Yanthan- Coordinator, Research Cell.
18. I. Azungla Imsong- HoD, Education & Member IQAC
19. V. Timothy Lotha- Dean Students Welfare & Member, IQAC
20. S. Amongla Walling- Coordinator, PTA Committee.
21. Suipoilie- Coordinator, E.U
22. Daham Jury- Coordinator, Anti-Ragging & Grievance Cell.

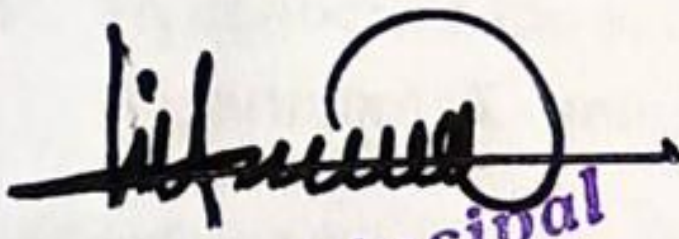
Meeting Agenda:


1. To prepare departmental and Ccommittee/Cell/Club activities for even semester 2021.
2. To Prepare Academic Calendar
3. To prepare Activity Calendar.

Meeting Minutes:

1. Departments/Committees/Cells/Clubs are informed to maintain proper documentation and the upload the same in IQAC Drive/ Folder.

2. Informed the Departments and Committees/Club/Cell to organize one or two activities during the even semester 2021, and to submit the same to the IQAC by 10th of March 2020..
3. IQAC will prepare activity Calendar for even semester 2021 once the Departments/ Committees/Clubs submit the list of activities to conduct.
4. Encouraged to organize Skill Development trainings for students
5. Informed the HoDs to list out the Slow and Advanced Learners, and the list to be submitted to the Principal. Basing on that separate routine will be prepared and conduct remedial classes.


Principal
Unity College
Dimapur : Nagaland


Dr. Adani Ngullie
Coordinator, IQAC
Coordinator
IQAC
Unity College
Dimapur : Nagaland

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 12/03/2021.

Members Present:

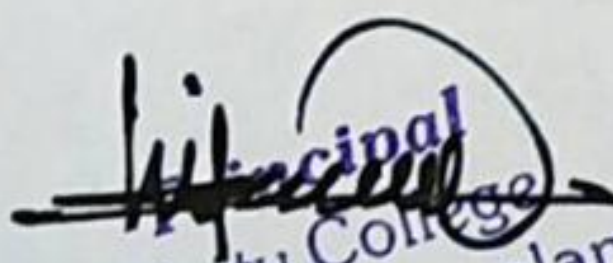
1. Dr.Lichumo Enie –Chairperson IQAC & Principal.
2. Dr.Adani Ngullie-Coordinator, IQAC.
3. I.Azungla Imsong-Member, IQAC.
4. Dr. Tabussum Khan-Member IQAC.
5. Dr. Temjenwabang- Member IQAC & Dean PG.
6. Ranjan Thakur- Vice Principal.
7. P.S. Gladson- Member IQAC.

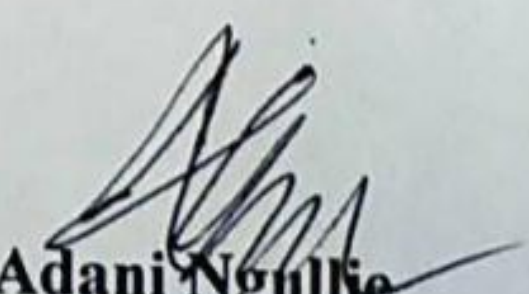
Meeting Agenda:

1. To deliberate the activities plan for even semester 2021 submitted by Departments/Committees/Cells.

Meeting Minutes:

1. It was decided to organize only NAAC oriented activities.
2. The IQAC Coordinator is entrusted to work out and come out the Activity Calendar on or before 20th March 2021.


Principal
Unity College
Dimapur : Nagaland


Dr.Adani Ngullie
Coordinator IQAC
Unity College
Dimapur . Nagaland