

UNITY COLLEGE
DIMAPUR: NAGALAND
INTERNAL QUALITY ASSURANCE CELL (IQAC)
MEETINGS & MINUTES 2022 & 2023



INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 22/06/2022

IQAC Notification Dated 16/06/2022

Ref.UC/IQAC/NOTICE/2022/07

Time: 2:00 PM

Venue: IQAC Office

Dr. Adani Ngullie, Coordinator, IQAC chaired the meeting and presented the following Agenda:

1. Approval of the last IQAC meeting.
2. Action implemented.
3. Formation of Gender Champions.
4. Restructuring of Women Cell.
5. Finalization of Department/ Committees Activities and budget for Even-Odd Semester 2022-2023.
6. To organize special program for Advanced and Slow learners.
7. To Collaborate with Nagaland Colleges Principals' Association for a Workshop on CBCS for Principals.
8. Submission of AQAR 2020- 2021.
9. Any other.

The meeting was chaired by Dr. Adani Ngullie, Coordinator, IQAC and presented the meeting Agenda for the meeting.

Members Present:

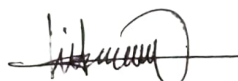
1. Dr. Lichumo Enie- Principal & Chairperson, IQAC.
2. Dr. Adani Ngullie-Coordinator, IQAC.
3. Dr. Orenthung Ovung-Adminstartor & Member IQAC.
4. I. Azungla Imsong- Assistant Professor & Member, IQAC.
5. Dr. Kikruneino Sachu- Assistant Professor & Member, IQAC.
6. V. Timothy- Dean of Students Welfare & Member, IQAC.
7. Dr. Tabassum Khan- Assisatnt Professor & Member, IQAC.
8. Dr. Temenwabang- Assistant Professor & Member, IQAC.
9. P.S. Gladsson- Librarian & Member, IQAC.

Meeting Minutes:

1. The IQAC members approved the last meeting minutes.
2. The IQAC members decided that Women Cell will be given the responsibility to select Gender Champion Volunteers.
3. The Members also decided to restructure the Women Cell.
4. The Departments and Committees Activity list and budget were finalized.
5. To submit the AQAR 2020-2021 report in December, 2022.
6. The members discussed on organizing special classes for Advanced and Slow learners.
7. The members decided to collaborate with Nagaland Colleges Principals' Association for a Workshop on CBCS for Principals.


Dr. Adani Ngullie

**Coordinator
IQAC
Unity College
Dimapur : Nagaland**


Principal
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INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 20/08/2022

IQAC Notification Dated 17/08/2023

Ref.UC/IQAC/NOTICE/2022/08

Time: 2:00 PM

Venue: IQAC Office

Meeting Agenda:

1. Approval of the last IQAC meeting minutes.
2. Distribution of AQAR related work 2022-2023.
3. To Conduct Faculty Development & Professional Programs for Teachers and Non-Teaching Staff.
4. Any other.

Members Present:

1. Dr. Lichumo Enie- Principal & Chairperson, IQAC.
2. Dr. Adani Ngullie-Coordinator, IQAC.
3. Dr. Orenthung Ovung-Adminstartor & Member IQAC.
4. I. Azungla Imsong- Assistant Professor & Member, IQAC.
5. Dr. Kikruneino Sachu- Assistant Professor & Member, IQAC.
6. V. Timothy- Dean of Students Welafare & Member, IQAC.
7. Dr. Tabassum Khan- Assisatnt Professor & Member, IQAC.
8. Dr. Temenwabang- Assistant Professor & Member, IQAC.
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Meeting Minutes:

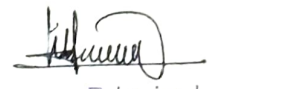
1. The IQAC approved the last meeting minutes.
2. The members discussed on the progress of AQAR 20221-2022 report and the need for proper cohesion between the office and various departments in maintaining record of all activities.
3. Dr. Adani Ngullie, the IQAC coordinator suggested the addition of external members in IQAC to assist in preparation of AQAR report.
4. The members also decided that the departments and Committees should submit the yearly report by August and in September, the AQAR report will begin.

5. The members discussed on conducting a faculty Development Program on Soft Skills, Communication and Social Skills.
6. IQAC, Coordinator also suggested on assigning an Office Assistant to assist in preparation of AQAR report.



Dr. Adani Ngullie

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INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 29/11/2022

IQAC Notification Dated 28/11/2022

Ref.UC/IQAC/NOTICE/2022/09

Time: 12: 30 PM

Venue: IQAC Office

Meeting Agenda:

1. Update on Preparation of AQAR 2021-2022.
2. To organize Cultural Day and Unifest 2.0.
3. To organize Professional Development Program for Faculty.
4. To rename the Research Cell.

Members Present:

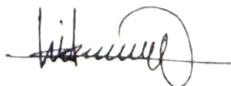
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6. V. Timothy- Dean of Students Welfare & Member, IQAC.
7. Dr. Tabassum Khan- Assisatnt Professor & Member, IQAC.
8. Dr. Temenwabang- Assistant Professor & Member, IQAC.
9. P.S. Gladsson- Librarian & Member, IQAC.

Meeting Minutes:

1. The members approved the last IQAC meeting minutes.
2. The IQAC Coordinator gave an update on going AQAR 2021-2022 preparation, and resolved to submit by December, 2022.
3. The IQAC members decided to organize/ Conduct Professional Development Program for Teachers in January, 2023.
4. As per the notification of UGC F.No.1-5/2021 (NEP /Desk-PARL), dated 2022, it was resolved to rename and restructure the existing Research Cell to Research & Development Cell.


Dr. Adani Ngullie

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INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 14/02/2023

IQAC Notification Dated 13/02/2023

Ref.UC/IQAC/ NOTICE/2023/01

Time: 10:30 AM

Venue: IQAC Office

Meeting Agenda

1. Formation of YUVA Tourism Club.
2. To initiate 'Capacity Building & Personality Development Program'.

Members Present:

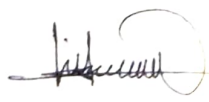
1. Dr. Adani Ngullie- Coordinator, IQAC.
2. Ms. Rongsenungla- Assistant Professor & Nodal Officer, Gender Champion.
3. Ms. Sanchita Dutta- Assistant Professor & Convenor, Women Development Cell.
4. Ms. Emilo Tsopoe- Assistant Professor &
5. Mr. Avitav Gupta- Assistant Professor & Convenor, YUVA.

Meeting Minutes:

1. In view of the directives from the ministry of Tourism, Government of India and the Circular from the Director (Academics) UGC, the College resolved to form. YUVA Tourism Club under the initiative of YUVA Committee, Unity College.
2. As per Communication F.No.05-1/14/2022-2023 WW & CBC (NCW), National Commission for Women, Women Development Cell is entrusted to organize 'Capacity Building and personality Development Program' for under graduates & Post graduate female students.


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INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 16/03/2023

IQAC Notification Dated 15/03/2023

Ref. UC/IQAC/NOTICE/2023/02

Time: 2: 30PM

Venue: IQAC Office

Meeting Agenda:

1. To Make Action Plan for 2023-2024
2. To sign Institutional MoU
3. Others

Members Present:

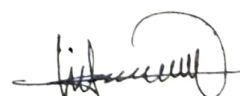
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7. Dr. Temenwabang- Assistant Professor & Member, IQAC.
8. P.S. Gladsson- Librarian & Member, IQAC.

Meeting Minutes:

1. The Committee discussed about the Action Plan to implement for the year 2023-2023.
2. The Committee also discussed to encourage the faculty to go for Quality Research Publications.
3. The committee discussed to organize Professional Training Program for Non-Teaching Staffs.
4. The Committee also discussed on Proper maintenance of College Website.


Dr. Adani Ngullie

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INTERNAL QUALITY ASSURANCE CELL (IQAC)
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INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 10/05/2023

IQAC Notification Dated 8/05/2023

Ref. UC/IQAC/NOTICE/2023/03

Time: 2: 30PM

Venue: IQAC Office

Meeting Agenda:

1. To Collect Students Feedback 2023.
2. One Day State Level Seminar for Non-Teaching.
3. To finalize Activity Plan Proposal (Odd Semester) 2023-2024.
4. Any other.

Dr. Adani Ngullie, IQAC Coordinator chaired the meeting and presented the meeting agenda. She also welcomed the members and initiated the meeting proceeding.

Members Present:

1. Dr. Lichumo Enie- Principal & Chairperson, IQAC.
2. Dr. Adani Ngullie-Coordinator, IQAC.
3. Dr. Orenthung Ovung-Adminstartor & Member IQAC.
4. I. Azungla Imsong- Assistant Professor & Member, IQAC.
5. Dr. Kikruno Sachu- Assistant Professor & Member, IQAC.
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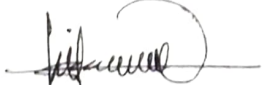
Meeting minutes

1. The IQAC committee members decided to collect Students Feedback from the outgoing Students 2023. The Committee further decided to collect Parents Feedback. IQAC Coordinator is given the responsibility to further restructure the Questionnaire and to create Google Form.
2. The Committee members agreed to Organize One Day State Level Professional Development Program for Non-Teaching Staff in Collaboration with Dimapur Government College.

3. The Committee also resolve to send out notification to the Departments/Committees to submit Activity Proposal and Budget for Odd/Even Semester 2023.
4. The Committee also discuss on new Students Admission dates and Tentative Dates for Students Induction Program (Orientation Program) for the newly admitted under graduate students.


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