

To
The Principal
Unity College,
Dimapur, Nagaland

Date: 28 July, 2020

Subject: Letter of Intent to organize a Regional Level Webinar.

Sir,

With due respect, the Department of English would like to seek your kind approval and permission to organize a one day webinar on the topic "Communicating: A Reflection" on the 28th of August, 2020 Prof. T.K. Kharbamon-Director in Charge and Head, Department of English Education, The English and Foreign Languages University, Shi Jong as the speaker for the said event.

This workshop has been initiated with a purpose to let the students know the vital role communication plays and differs across multiple cultures.

The Department will be grateful to you, if we are given permission to continue with the above mentioned proposal.

Budget for the Inter-College Competition

Serial No.		Amount
1.	Honorarium	2000/-

Thanking you.

Yours Sincerely,

Esther Chonbeni Kikon

HOD

Approved

28/7/21


Coordinator
IQAC
Unity College
Dimapur, Nagaland



Regional Level Webinar

Organized by

Department of English in collaboration with IQAC, Unity College

August 04, 2020

5:00 PM (IST)

A Talk on "Communicating: A Reflection" by Prof. T.K. Kharbamon

Concept note: Communicating correctly is vital for conveying a clear message and receiving information. To make a conversation effective, the most important skills are listening, speaking and body language. A good communication takes place when we follow the three mentioned skills but these are developed with time and practice. A good speaker is also a good listener; the ability to listen well improves one's competence to speak with accuracy. The art of communication is a process that filters the clarity in our conversation. Join us in our webinar to explore the nuances and significance of good communication skills.

Professor T.K. Kharbamon is Director In-Charge and Head, Department of English Language Education, English and Foreign Languages University, Shillong, Meghalaya. From 2007 to 2009, she was deputed to Coordinate and teach at the Cambodia-India Centre for English Language Training, Phnom Peha, Cambodia, under the initiative of ASEAN Integration (IAI), a Government of India project. She is a recipient of the Gillian Porter Ladousse Scholarship and the Trinity College Teacher Trainer Scholarship, London awarded by the IATEFL the TESOL scholarship for Professional Development and the Christian English Language Teachers scholarship awarded by CELEA (Christian Language Teachers Association). She has published a number of articles and books and is a member of the IATEFL, TESOL, Asia TEFL, ELTAI, besides being the founder member of ELTAI Meghalaya Chapter



Apart from her academic involvements, she is the Vice President of the Meghalaya Bharat Scouts and Guides Fellowship; the Assistant Commissioner (Guides) of the Meghalaya Bharat Scouts and Guides Association; the President of the Indian Council of Social Welfare, Meghalaya Branch; the Vice President of the Indian Council of Social Welfare, North East Zone; a member of the District Consumer Forum, Government of Meghalaya; and the Executive member of the Meghalaya Women's Alliance.

Registration: <https://forms.gle/iGmaB3Lst3AfdnYi9>

Or Scan QR code for registration:

Meet Details: meet.google.com/gj-gvex-fvk

Phone Numbers: (US) +1 857-302-3359 PIN: 230 702 349#



Live stream: <https://stream.meet.google.com/stream/a49179fc-ec3e-490a-84bd-63cf1b73829a>

Department of English

Report

4th August 2020, The Department of English organised a Regional Level Webinar on "Communicating: A Reflection" on the 28th of August, 2020. Prof. T.K. Kharbamon-Director in Charge and Head, Department of English Education, The English and Foreign Languages University, Shillong as the resource person.

The Speaker gave a detailed presentation on the various features and aspects of communication by emphasizing the various factors and components that contributes to effective communication. She gave an insight on several communication barriers that renders it ineffective and how communication differs across multiple cultures with each having specific codes and signs. She also stressed upon the importance of functional use of language and inter cultural competence.

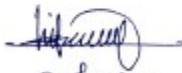
Esther Chonbeni Kikon

HOD

Department of English



28/08/21



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Principal
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Dimapur : Nagaland